

Prince George's County Fire Commission Meeting Minutes

Wednesday April 20th, 2022

Tonight's virtual meeting, with approximately 56 participants, was gavelled to order by Chairman Bolden at 7:30 pm.

Chaplain – opened the meeting with an invocation prayer followed by the pledge of allegiance.

Chaplain Hetz- Chief Chaplain's report will be provided separately.

Volunteer Services Office –Captain Stephen Mandragos for Deputy Chief White

- Welcomed the three new Commissioners on their first official meeting.
- Assistant Fire Chief White will be sending out his detailed bi-weekly report on Saturday.
- Continues to meet with volunteer station leadership to go over their concerns.
- Only processing emergency sefs at this point.
- VSU money has been processed, payment going out soon
- Ambulance Billing Report sent out for February and March

Commissioner Hegwood- Will be covering district 1, excited to begin working with them. She will be reaching out to Company's leadership soon.

Commissioner Snyder (Kyle)–

- **Made a motion for the approval of April 6th, 2022 Minutes prepared by acting Secretary Holbert. The motion was 2nd by Chair Bolden, with all in favor the motion passed.**
- Looking forward to working with the district II stations, he will be reaching out to them.

Commissioner Holbert (Antwan) – Working with the County and EEO Office on the Workgroup on Equality and Inclusion. First meeting held on April 1st, next meeting on April 25th.

Commissioner Chandler (Michelle) – Expenditure authorization from Company 29th 3rd quarter insurance for \$10,463.37. Seconded by Commissioner Surles

Commissioner Bell- Looking forward to reaching out to her district companies.

Commissioner/Vice Chair Surles (Vanessa) –

- Advised she will again be serving as the district 4 Commissioner.
- Made a motion to award LOSAP to David Fowler of Co 10 and Mark Atkins Co 21. The motion was 2nd by Chair Bolden, with all in favor and none opposed the motion passed.
- Will be working with Commissioners Bell and Commissioner Smalls to process LOSAP.
- **Motion from Company 20 \$3,529.33 for insurance. The motion was 2nd by Commissioner Snyder, with all in favor and none opposed the motion passed.**

Commissioner Smalls- Chair Bolden advised Commissioner Smalls will be assigned to assist with LOSAP.

Chair Bolden-

- Advised he will be overseeing training and CIP responsibilities.

- Mr. Wilson is out of Town; he will be assisting with CIP involvement.
- Meeting with the County Executive and Fire Chief last Wednesday to discuss the Fire Commission moving forward.
- We will be keeping the two fingerprint personnel funded by a grant sponsored by Hyattsville VFD, once the grant expires the Fire Commission will bring them on as employees.
- Workshop training with the new Commissioners last night (4/19) to go over the Fire Commission responsibilities and sefs processing.
- In the first week of May the Fire Commission Office will be closed for 45 days for renovation. You can still communicate with Bonnie via email and using the same office line. PAT Tag/ID Card machine will be placed at Logistics
- Working with the Office of Central Services regarding the insurance forms, forms should be coming out in the next two week.
- Large surplus of funding for Uniforms, approximately \$150,000. Purchased polos to issue out to the stations. Will be reaching out to the corporations for their patches to be embroidered onto the polos and placing orders.
- Station Management has not yet been deposited into Corporation's accounts yet, the Commission is working through the paperwork. Paperwork will be delivered to the Finance Office on Monday.
- **Chair Bolden made a motion for a \$5,000 expenditure for Greenbelt Co.35 for insurance, and a \$2,808.48 for expenditure for tools for Berwyn Heights Co. 14 . Seconded by Commissioner Smalls, with all in favor the motion passed.**
- **Requested a motion for equivalency for Zackery Bultcher Co. 9, Jackson Cole Co. 14, and John Pistatchy Co.3. All their paperwork is in order. The motion was 2nd by Commissioner Hegwood, with all in favor and none opposed the motion passed.**

President of the Volunteer Fire & Rescue Association– (Vice President)

- Welcomed the new Commissioners.
- Advised stations would like to test out the new LOSAP system before it's rolled out. Commission VP Surles advised that it is still in BETA testing and will be some time until its live, but stations will be able to upload their data which will generate a 1025.

Ladies Auxiliary Melito (Regina) – Next meeting is May 5th, meeting via Zoom only. Reach out to them if you need anything.

Questions from the floor:

- Chief Rovers asked for clarification on the districts, their company was listed twice. Chair Bolden clarified that the official district list will be sent out separately.
- Jim Key, MFRI Regional Coordinator Slated to have an accelerated FF1 at HFRI HQ over the Summer. Trying to have one more EMT refresher before June, and will be meeting with Assistance Chief White and the recruiter.
- John Mutchlker- Did not mention Co. 3 in the districts. Chair Bolden reiterated that the official district list will be sent out separately.
- Chief Thomas Ray- asked about the tool funding. Chair Bolden advised tool money was spent, thanked the companies for using it. Chief Ray also requested a copy of the Concentra Contract. Chair Bolden advised he would work to get that out.

- Jeff Wyvill- Asked Commissioner Surles about a \$3,500 insurance installment request that was sent in by the Co.20 Treasurer. Commissioner Surles made a motion to approve it (please reference her report).
- Richard Melito- Asked about a DC ticket. Chair Bolden advised it was sent up, and he will follow up with the Chief tomorrow.
- Frank Underwood advised funeral for Mary Burton's Funeral is at 11 am in Bowie, and a prayer breakfast at Branchville at 9am on May 7th.

Recruiter Update:

- Background taking longer than normal due to Jim's retirement.
- MSFA recruitment weekend is next week, to highlight your company in MSFA publications please reach out to her.
- National EMS Week is coming up in May, reach out to her for ideas to celebrate EMS appreciation week.
- Social Media Ad companies running through 1st week of May. Please post 1-2 times per week for recruitment, and other posts throughout the week as well.

Closing Benediction- Chaplain provided a benediction.

Chairman Bolden adjourned the meeting at 8:15pm.

Minutes were recorded and typed by Commissioner Snyder, Secretary.