

Prince George's County Fire Commission

6820 Webster Street Landover Hills, MD 20784

Phone: 301-583-1914 – Fax: 301-583-1912

Expenditure Authorization Request

The \_\_\_\_\_ Volunteer Fire Department/Company, Station # \_\_\_\_\_ hereby requests authorization from the Fire Commission to make an expenditure of \$ \_\_\_\_\_ from our Station Management Fund/Account. The expenditure will be used for the following purpose:

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Request Made By:

\_\_\_\_\_ Name (Print)

\_\_\_\_\_ Date

\_\_\_\_\_ Name (Sign)

Approved By: (For funds over \$1,000.00 but under \$2,500.00)

District Commissioner:

\_\_\_\_\_ Commissioner (Print)

\_\_\_\_\_ Date

\_\_\_\_\_ Commissioner (Sign)

Approved By: (For funds over \$2,500.00)

Full Fire Commission:

\_\_\_\_\_ Chairman (Print)

\_\_\_\_\_ Date

\_\_\_\_\_ Chairman (Sign)