



**Prince Georges County Fire Commission Meeting
Wednesday, October 15, 2003
Ritchie VFD, station 37**

19:30: Meeting called to order by Chairman Strine.

Prayer and pledge by Chaplain Litchfield.

Chairman Strine:

- Discussed meeting attended by Chairman Strine and Secretary Mutchler with Lt. Col. Wells concerning Bunker Hill Fire Station.
- Discussed requests from companies requesting assistance for damaged tools during hurricane Isabel. Waiting for information from Lt. Col. Wells.
- Discussed the portable radio issue with Wayne McBride. Mr. McBride advised the stations with their own portable radios could get their radios on a maintenance contract for \$7.50 per radio, per month, with the same company that maintains the county radios. Anyone interested in this program can contact Wayne McBride and he will put them in contact with the company.
- Discussed the issue with Ambulance 139 with Lt. Col. Wells and no decisions have been made yet.
- The Station Management Contract committee is preparing to start working on the next Station Management Contract. As soon as the committee formulates the new contract it will be brought before the full Fire Commission and then to the stations.
- The boiler issue at company 7 should be resolved by now. New boilers are on order for company 19 and 35.
- Received a letter from Bowie VFD requesting official endorsement from the Fire Commission on the agreement reached between the Bowie VFD and the Fire Commission at the December 18, 2002 meeting. The agreement was that the Bowie VFD will pay for the maintenance and insurance for the 2 new Towers and then have them phased into the county program in 2005. Also endorsed at the meeting was the placing in service new Tower 39 and new Tower 43 to run 911 calls and the move of the county owned Tower 39 to station 19. Since the Fire Commission has already approved the request the Chairman will sign the agreement with the Bowie VFD.
- Read a letter given to Chairman Strine from Lt. Col. Wells to the Bowie VFD advising them that 5 SCBA units will be purchased immediately for Tower 39. He also advises them that since the Fire Chief as of has not approved Tower 43, the SCBA units for this unit will not be purchased at this time.
- Advised members of the Fire Commission that each of them had an invitation from the Bowie VFD in their mail slots to the Tower Housing and Dedication ceremony being held at station 39 on Saturday, October 25, 2003.
- Chairman Strine will be meeting with members of the Baden VFD along with Lt. Col. Wells and Jim Trexler to discuss the CIP project scheduled to begin soon.
- We are scheduled to meet with Dr. Brown again on Tuesday, October 21st.

- Jim Trexler has agreed to supply the Chairman a monthly update on projects involving fire stations.
- Discussed ongoing projects.
- Received a list from the Operations Center listing all calls made to the Operations Center since July 1st. Discussed some of the items that are being called into the Ops Center that should be being taken care of through station management funds.

Vice Chairman Fuller:

- Reminded all Commissioner of the budget planning session scheduled for Wednesday, October 29th at the FSB.

Secretary Mutchler:

- Minutes of the October 1st meeting have not been completed yet. As soon as they are done they will be e-mailed to everyone and posted on the web page.
- Received a request from the Bunker Hill VF&RC, station 3 requesting to spend \$3,524.00 from station management funds to pay for Insurance.
Motion by Secretary Mutchler second by Vice Chairman Fuller to approve the request. Motion approved.

Commissioner Underwood:

- Received a request from the Chillum Adelphi VFD, station 34 to use \$4,000.00 of station management funds to purchase computers and associated equipment.
Motion by Vice Chairman Fuller second by Commissioner Granados to approve the request. Motion approved.
- Advised everyone that this Saturday, October 18th, companies 1 - 11 - 14 and 29 will be having open houses. Sunday, October 19th, company 10 will be holding their open house.
- Have been working with Christine Barker on the LOSAP program, unsure as to what progress is being made.

Commissioner Woods:

- Station 30 is requesting 5 sections of 5" hose replaced. They have documentation of 5 sections already being turned in. This request will go to Logistics.
- Station 30's request for a lawn mower is being handled.
- There is a question as to whether a request from the Glenn Dale VFA, station 18 is a request to purchase a Hurst pump from the operational budget or from station management funds. Since this request cannot come from the operational budget they must use their station management funds. The requested amount was \$4,000.00. No motion was made for the request.
- Received a courtesy copy of a request from the West Lanham Hills VFD, stations 28 & 48 concerning a request they submitted for a new utility truck.
- It has been suggested that we switch from using the 5/8" rope to using 1/2". Chairman Strine appointed a committee, with Commissioner Woods as committee chairman, to look into making the change. Also appointed to assist

on the committee are Vice Chairman Fuller and Commissioner Wood. Chief 23, Chief Huntenlock volunteered to assist this committee.

Commissioner Bolden:

- Received a question from the Boulevard Heights VFD, station 17 as to when the installation of the fence approved by the Fire Commission will be done? Also had a question concerning a hot water heater problem at the Capitol Heights VFD, station 5.
- Renovations at the Chapel Oaks VFD, station 38 are coming along.

Commissioner Norris:

- Received a request from the Morningside VFD, station 27 to spend \$2,700.00 from station management funds for Insurance. **Motion by Commissioner Norris second by Commissioner Granados to approve the request. Motion approved.**

Commissioner Wood:

- Moving forward on getting records straightened out.

Commissioner Granados:

- The following stations still have not turned in their LOSAP reports: stations 1 - 4 - 7 - 12 - 24 - 25 - 30 - 31 - 33 - 38 and 56.
- We have 3 LOSAP awards:
Joseph R. McRreary, station 18 for 27 years.
Glenn F. Utterback, station 19 for 33 years 10 months.
Mourice J. Palmerton, station 35 for 25 years.
Motion by Commissioner Granados second by Vice Chairman Fuller to approve the awards. Motion approved.

Lt. Col. Wells:

- Advised that he had staff that could be at the planing session if needed.
- The county is working with FEMA on reimbursing stations that had losses during the hurricane. In order to be eligible to get reimbursed you must have had a significant or high dollar loss.
- Discussed the request for repairs to Ambulance 139. No decision has been made as of yet.
- Discussed the project at station 5. (Most of this discussion was illegible)
- Discussed the list of vehicles that are overdue on their PM's. If the vehicles no longer exist or the PM's have been taken care of already notice needs to be made.

Jim Trexler:

- The new contract for EMS supplies should be finished sometime this week.
- Gave an update on the progress of the HVAC systems in stations 7 - 19 and 35.
- Discussed the roof situation on station 28.

- The cost for the duct cleaning in stations 14 - 28 - 34 and 41 should not exceed \$20,000.00. No determination as to whether the work needs to be done has been made yet. Facilities Maintenance will make this determination.
- Discussed list of building projects that needs to be given priorities.

Report from Chaplain Litchfield.

President Tucker:

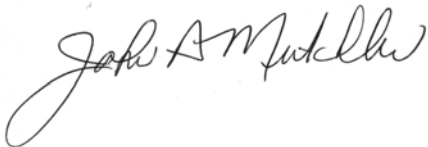
- Association meeting next Wednesday.
- Meeting with the County executive next Tuesday.
- Discussions are underway concerning putting together a training class similar to the Fire/EMS weekend. This class will focus on administrative duties, responsibilities and what to do and how to get them done.
- A meeting was held with the President of Local 1619, we have requested some assistance from them and they have requested some assistance from us. They have addressed the Resolution 43, Article 15 issue with the IAFF and are supposedly starting the paper work to make the issue go away. Once the issue is done away with both parties should make a joint announcement and start forging a new working relationship.

Report from Chaplain Litchfield.

Questions and comments from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 21:25.

Respectfully,

A handwritten signature in cursive script that reads "John A. Mutchler". The signature is written in black ink and is positioned above the printed name and title.

John A. Mutchler
Secretary