



Prince Georges County Fire Commission Meeting Wednesday, October 1, 2003 Cranford/Graves Fire Services Building

Meeting called to order by Chairman Strine at 1930.

Prayer and pledge by Chaplain Litchfield.

Chairman Strine:

- Commissioner Woods is in New York but he left a written report on a meeting he attended at the request of the Chairman. The meeting was concerning the Police, Fire, Sheriff and other Public Service agencies. It seems that Prince Georges County received a 7.8 million dollar Federal grant. 2.1 million was spent on Fire Department overtime. 1.1 million was spent on the Special Operations Division, what the funds were used for we don't know.
The only input the Fire Commission had in any of these funds was a meeting the Chairman attended to determine where we were going to spend \$38,000.00 out of the 7.8 million dollar grant. It was decided to use that \$38,000.00 to equip two mass casualty units. One on the north side and one on the south side. This is the only participation the Fire Commission had in deciding where to spend 7.8 million dollars.
- Chairman Stine and Commissioner Underwood attended a meeting with Dr. Brown and the following issues were discussed:
 1. The request by the Association to hire a full time Recruitment Specialist, using the \$50,000.00 Recruitment and Retention grant has been approved.
 2. The issue of volunteer physical has been resolved. The Fire Chief has agreed to include evening and weekend hours for volunteer physicals. The new contract is currently out for bid, and as soon as it is awarded we hope to start the new hours for volunteer physicals.
 3. Many stations carry their own insurance for their apparatus because of the insufficient insurance received through Prince Georges County. To resolve this it appears that Prince Georges County is willing to give each station \$15,000.00 per year to enhance their insurance coverage's for their apparatus. Talks will continue concerning this issue.
 4. The 7 million dollars that the Fire Commission requested be moved in the 52 budget into Station Management funds has not been resolved. Talks will continue concerning this issue. Discussions followed concerning the amount of money stations are not spending out of their station management accounts.
- Commissioner Norris is chairing the committee to redo the Station Management contract that is due to be re-negotiated prior to the end of the current contract, which expires June 30, 2004. For the next Station Management contract, the Fire Commission is going to try to enhance the amount given to each station.
- Lt. Col. Wells would like to meet with the Chairman and District 2 representative to go over the needs of the companies that are moving into the Bunker Hill Fire Station.
- The SCBA requested by the Bowie VFD for new Towers, 39 and 43 were approved. 5 will be purchased immediately for Tower 39, and when Tower 43 is ready the other 5 will be purchased for it.
- Discussed an issue with units at station 25 under county maintenance. The unit being used as the Water Supply Support unit, which should be considered as a piece of apparatus, is being considered as a regular support unit, such as Chiefs vehicles and utility trucks. This has been corrected and is now considered a piece of

apparatus which means station 25 can add an additional support unit to county maintenance if they so desire.

Vice Chairman Fuller:

- Reminded all Commissioners about the budget workshop on Wednesday, October 29, 2003. The meeting will be held at the FSB and hopefully we will have the first three months of data to use to make projections for the rest of the year.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Vice Chairman Fuller to accept the minutes of the September 17th meeting as submitted. Motion approved.**
- Requested by Chief 19 to remind everyone that the second meeting in November, Wednesday, November 19, 2003 will be held at station 43, hosted by the Bowie VFD.

Commissioner Underwood:

- Received a request from station 41 to have their HVAC ducts be cleaned. Discussion followed concerning the request and how the Fire Commission is going to handle these requests. Jim Trexler will send a vendor out to stations 14, 28, 34 and 41 to check for the need to have the HVAC ducts cleaned and report back to the Fire Commission.

Chairman Strine for Commissioner Woods:

- Chairman Strine read a report from Commissioner Woods concerning a meeting he attended at station 43 concerning damage to station 43's building by the contractor working on the building. Jim Trexler advises that the contractor has already addressed some of the issues and the rest should be taken care of by Monday.
- Request from station 18 to use tool money to make some replacement upgrades to the Hurst Tool on Squad 18. This request will be held until more information can be obtained.
- Station 30 is inquiring as to obtaining a riding lawn tractor. We are working on transferring a John Deer lawn tractor from station 18 to station 30.

Chairman Strine (As District 5):

- Discussed CIP project for station 36. Jim Trexler, Lt. Col. Wells and Chairman Strine will be scheduling a meeting with station 36 to bring them up to date on the progress of the project. Lengthy discussion followed concerning the project.

Commissioner Norris:

- No report.

Commissioner Wood:

- No report.

Commissioner Granados:

- The following stations still need to get their LOSAP reports turned in. Stations 1-4-7-8-9-12-17-19-21-24-25-29-30-31-33-38 and 56. If they are not turned in by November 1st these stations are running the risk of not having their information turned into the county.
- Discussed the progress of the on line system.

Report from Chaplain Litchfield.

Jim Trexler:

- Still working on a new contract for EMS supplies. Some stations have items on back order and we are waiting on the new contract. Discussion followed in regards to a question of how long it is taking to receive supplies once they have been ordered.
- The safety devices on the doors at stations 40 and 31, and the repairs at station 17 should be completed at any time now. The order to have the work done has been submitted.
- Discussed the new EMS test gear. Joan Robison will be testing the gear at station 49.
- An unexpected expenditure that has come up is stations with sprinkler and fire alarms found during the station inspections that need to be inspected. A vendor is currently visiting these stations and inspecting the systems. The prices range from \$300.00 on up depending on the problem found.
- Past out a list of items that have been received in the past week that need to be taken care of just to give an idea of unexpected expenditures, the list totals \$183,853.

President Tucker:

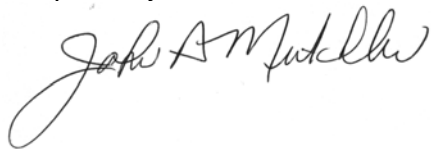
- The Association is getting ready to start a survey addressing the issue of station emergency generators to try and find out which stations have one and which stations don't. The Association will be happy to assist the Fire Commission with this issue.
- VRS classes are being held every month. We are averaging 17 people per class.
- Remarked about the Chaplains report concerning the Founders Circle ceremonies.
- Finally received the report from the county concerning the hurricane and the volunteers had 336 volunteers on the floor throughout the county during the hurricane. There were only two stations that did not have any personnel on hand.

Questions and comments from around the room.

Bob McGee advised that the upgrade of station 29's fuel site is scheduled to start November 2nd.

There being no further business to come before the Commission the meeting was adjourned at 21:45.

Respectfully,



John A. Mutchler
Secretary