

MINUTES OF THE
FIRE COMMISSION
PRINCE GEORGE'S COUNTY MARYLAND

DATE: 7/15/09

LOCATION: FSB

In Attendance

John Alter
Mike Alfieri
Bryan Lau
Bob McGhee
Harve Woods
Vince Harrison
Mike Mattison
Janet DeMerritt
Frank Underwood

Chaplain Litchfield gave the opening prayer and led the pledge of allegiance during the Convention.

Chairman Alter gave opening remarks.

The Chairman thanked the many individuals and groups that helped during the year, including the County Association, Auxiliary, Politicians and others.

As respects the CIP, a workgroup prioritization was distributed and the Chairman commented on the projects that are on the submission.

The Chairman discussed recent communications with the Volunteer Operations Commander concerning the Emergency Vehicle Operator Card. This card offers the opportunity for members to be able to operate Emergency Vehicles without a State Class A or B License. The Chairman will be referring this to Commissioner Mattison as it is a training matter.

Supply expenses. Supply requests are being reviewed and some requests are being reviewed to try to control expenses.

The Chairman reviewed the maintenance request for 372 that needs a new tank.

Chairman Alter made a **motion** to approve the replacement of the tank at a cost of \$10,000 plus up to \$2,000 for engineering costs. Second Commissioner Harrison. Passed.

The Chairman commented on upcoming issues relating to the use of used apparatus. The apparatus review committee will be making recommendations shortly.

Vice Chairman Harrison

Chairman Harrison discussed a recent meeting held concerning workers compensation insurance for volunteers. It was reported that only members with a current fit test are covered by workers compensation insurance. The Vice Chairman is going to pursue this.

The Vice Chair spoke on needs to control costs.

Commissioner Woods

Thanked everyone for their support.

Commissioner McGee

Thanked everyone for their support and commented on the work of the Commission.

Commissioner Underwood

Reported that supplies are being delivered.

Reminder audit is August 22.

Commissioner DeMerritt

Additional information has been requested relating to the 508 audit. Janet is working on the questions, but may need additional information.

As respects physicals, Commissioner DeMerritt will be meeting with Concentra to discuss any issues.

Commented on stores requests.

Thanked everyone for their support.

Commissioner Mattison

Commissioner Mattison made a **motion** for the following equivalency:

Christopher Rosafort, Co 28, FFI. Second by Commissioner Harrison. Passed

Commissioner Mattison made a **motion** to approve \$4,500 for stores requests and \$4,000 for EMS supplies. Second by Commissioner Harrison. Passed.

VRS will be held next week.

There was discussion relating to Physicals taken from other sources and comments relating to the parameters for the physicals.

Chairman Alter made a **motion** to suspend the meeting, second by Commissioner Harrison. Passed.

Commission Alfieri

Commented on supply requests. Requests received are being hand carried to expedite issuance of supplies.

Commissioner Alfieri discussed the CIP. A document was prepared to be distributed to companies explaining the process.

Commissioner Alfieri gave a lengthy discussion of the CIP process.

Chairman Alter commented on the need for companies to submit information about projects that companies want done at their stations.

Bryan Lau

Commissioner Lau made a **motion** to approve the following Minutes:

Meeting 7/1/09 Second by Commissioner Harrison.

Commissioner Woods specified an error which was agreed to be corrected.

Convention 7/1/09, Second by Commissioner Harrison. Passed.

Lt. Col. Blue

Expenditures must have an original signature on the request.

Monthly budgets will be strictly adhered to. All dollars spent will be accounted for. Apparatus Maintenance will be subject similar controls. Expenses up to \$2,000 can be made by Apparatus Maintenance. Expenses above \$2,000 must be approved by the Commission.

Commissioner Mattison made a **motion** to authorize \$240 per month for a networked copier, scanner. Second by Commissioner Woods. Passed.

The Chairman took comments from the individuals in attendance.

The next meeting of the Fire Commission will be held at

Bryan Lau made a **motion** to adjourn at 9:02 PM, Second Commissioner Mattison. Passed.

Respectfully Submitted By

Bryan Lau
Secretary