

MINUTES OF THE  
FIRE COMMISSION  
PRINCE GEORGE'S COUNTY MARYLAND

DATE: November 5, 2008

LOCATION: FSB

In Attendance

John Alter  
Mike Alfieri  
Bryan Lau  
Bob McGhee  
Harve Woods  
Vince Harrison  
Mike Mattison  
Janet DeMerritt  
Frank Underwood

Chaplain Litchfield gave the opening prayer and led the pledge of allegiance.

Chairman Alter

The Chairman discussed recent actions relating to the Fire Commission.

The 508 Funds have been received but have not been disbursed. The County Fire Department has apparently set up a plan for distribution of the 508 Funds based on need. Upon inquiry of the companies in attendance, no company present indicated that they had been contacted in reference to 508 needs.

As respects the furlough plan, the commission will assist in any way possible.

The Chairman is still waiting to meet with Lt. Col. Stagnaro and Ken Wyvill, regarding insurance.

As respects Workers Compensation Insurance the Chairman is working a mechanism to include Auxiliary Members.

The budget process has begun, but no one has advised the Fire Commission that the process has begun.

Due to the lack of time, the budget from the prior year will be submitted for the current year. In addition, we must begin to prepare for the upcoming budget review, where a 10% budget reduction is expected.

Vince Chairman Harrison

Vice Chairman Harrison reported on the meeting with the County Executive.

Vince needs the final response from the companies relating to the station management contract. VC Harrison has been tasked with preparing the station management contract for next year.

The new web site is up, thanks to Mike Mattison.

Vice Chairman Harrison made a motion to support the private corporation ambulance owned by Laurel Fire Department. Second by Commissioners Lau and DeMerritt. Passed.

Vice Chairman Harrison made a motion to support any volunteer corporation owned ambulance in totality. Second by Commissioner DeMerritt. Passed.

Vice Chairman Harrison asked that departments be vigorous in conserving wherever possible.

Vice Chairman Harrison reported that Hyattsville has requested to replace Squad 1. The Vice Chairman made a motion to approve the replacement. Second by Harve Woods. Passed.

Bob McGhee

As respects the form for expense reimbursement, Commissioner McGhee reported that he recommends that the current expense authorization form be used for the Station Management Expense Reimbursement program.

Mike Alfieri

Chairman Alfieri reported on the status of CIP Projects.

Janet DeMerritt

Discussed stores request issues relating to Oxon Hill. Due to administrative procedures Oxon Hill is not receiving supplies in a timely fashion.

A request has been received from Co 45, to replace carpet with tile in the station. The cost will be about \$7,000. Janet DeMerritt will get additional information.

Co 45 is also requesting that the air quality in the station be checked. The commission will request that the process be done.

Ritchie VFD is requesting that pumper M00373 be placed on County Maintenance, so that the unit can be placed in service, while pumper M00371 is being repaired. Motion by Janet DeMerritt that up to \$3,000 be authorized to place 373 in service. Second by Vice Harrison. Passed.

Issues relating to Concentra. For follow-up, the member is to be seen if the member arrives by the time agreed. If there is a problem, the member is to remain at Concentra, call Commissioner DeMerritt and she will call someone that day. For very extreme cases, weekend appointments can be made.

Issues relating to delays in the return of physicals have been resolved. If anyone does take longer than 9 days, Commissioner DeMerritt needs to be called.

Chariman Alter reported on a change relating to the investigator doing background checks. The person who has been doing background checks will be going on shift work.

#### Mike Mattison

Commissioner Mattison made a motion to approve the following members for equivalency.

Richard Davies, Co 33 FF I, Second by Commissioner Alfieri. Passed

Chris Simpson, Co 33, FF I, Second by Commissioner Woods. Passed

Andrew Bull, Co 7 , FFI, Second by Commissioner Alfieri. Passed.

Daryl Conway, Co 9, EMS, Second by Mike Alfieri. Passed.

Thomas Wilson, Co 8, FFI, Second by Mike Alfieri. Passed.

Commissioner Mattison reported on the new website.

Commissioner Mattison reported that he had presented the VRS plan.

Commissioner Mattison made a motion approve the VRS Program with 14 hours of classroom instruction and in-station practical. Second by Vince Harrison. Passed.

The VRS gear issue was addressed. It was reported that a lot of gear was issued and lost under the prior system.

The VRS class will include several segments including the Infectious Control program.

By the next meeting the equivalency and officer certification forms will be changed to be more user friendly.

As respects EMS personnel, EMS personnel will need to complete the program.

#### Harve Woods

Reported on incorrect charges incurred by some companies. Those incorrect charges will be removed.

Co 9 requested CIP items. The item will be reviewed, the request may not need to be processed as CIP items.

Bowie will be holding a Seminar. Commissioner Woods made a motion to approve the program for Chief Officer Certification. Second by Commissioner Harrison. Passed.

Reported on maintenance issue relating to Co 18 ambulance being repaired. \$7,000 cost to repair. Commissioner Woods made a motion to approve the repair. Second by Commissioner Lau. Passed.

#### Frank Underwood

Co 14 needs a diverter box for Squad 14 in the amount of \$1,600. Motion by Frank Underwood. Second by Commissioner Woods. Passed.

Question about Management Incentive payment relating to Insurance payment by Co 34. Motion to approve the expense by Frank Underwood. Second by Bob McGhee. Passed.

#### Bryan Lau

Made a motion to approve the minutes as published. Second by Vince Harrison. Passed.

Motion to approve the LOSAP Company report from Co 36. Second by Janet DeMerritt. Passed.

Motion to approve the LOSAP Award for Michael Cardamone, Co 49. Second by Vince Harrison. Passed.

Jim Trexler

Gave the gear issue report and the station stores report.

The Chaplain gave his report.

The Chairman took comments from the individuals in attendance.

Bryan Lau made a motion to adjourn at 9:26 PM, Second Mike Alfieri. Passed.

Respectfully Submitted By

Bryan Lau  
Secretary