



## Prince George's County Fire Commission Meeting November 15, 2006 Accokeek Volunteer Fire Department – Co. 24

1935 Meeting called to order by Chairman Strine

Prayer, Pledge and Chaplains report by Chief Chaplain Litchfield.

### Chairman Strine:

- Thanked the host company for allowing the Commission to use their facility.
- Distributed the Operating Budget/Expense Statement through September 2006
- Announced a meeting Monday, Nov. 20 as Co. 20 regarding the FY08 budget and stated that it would be a maintenance budget only.
- Reported that 508 checks could be picked up starting Monday – See Commissioner Norris
- Reminded all that the Authorized Signatures and 508 Audit need to be returned ASAP
- County will be having free Flu shots at the next Commission and Association meetings.

### Commissioner Lau:

- Has one LOSAP award for James Pinnetta. Seconded by Commissioner McGhee. **APPROVED**
- LOSAP reports are due in by this evening. Still waiting on a few companies and resolution of some discrepancies.
- Need to work on a new LOSAP Manual to reflect changes in the program and answer questions that have arisen.

### Commissioner Mann:

- Advised of an issue with the scheduling of the Infectious Control class.
- The Boiler at Co. 33 is over 50 years old and needs replacing. The cost should not exceed \$15,000.

### **Commissioner McGhee:**

- Had a conversation with Lt. Colonel Wells regarding the Volunteer Coordinator program. There will be a meeting set up the the committee established by Chairman Strine previously.

### **Commissioner Woods:**

- Co. 18 is requesting authorization to spend up to \$8000 for a gas powered Hurst pump. Seconded by Commissioner McGhee. **APPROVED**
- At the last commission meeting there was a motion to approve renovating the kitchen at Co. 30, Chief Roberts elaborated on the scope of the work to be done and the associated costs.

### **Commissioner Sutton:**

- Motion to approve the minutes of the previous meeting. Seconded by Commissioner Mann. **APPROVED**

### **Commissioner Demerritt:**

- Discussed training and the importance of maintaining your records and certifications. Also to make sure everyone get Pro Board certified ASAP.
- Motion to approve Keith Mitchell of CO. 30 for Fire Fighter equivalency. Seconded by Commissioner Woods- **APPROVED**
- There were concerns about HIPAA violations and the information contained in the Commission office files. After careful investigation there has been no evidence of any breaches in the security of these files.

### **Commissioner Norris:**

- No Report

**Vice-President King - PGCVFRA:**

- No report from the association.
- Chief McClelland stated that CD's for the annual refresher training are being distributed and that December 9<sup>th</sup> and 10<sup>th</sup> are the dates for PG Weekend at MFRI.

**Jim Trexler – Logistics:**

- If you ordered EMS supplies and you have not received them, please re-order them.
- Charge/Credit statements for October were delivered
- Still waiting on a report from the Commission on Cord Reels for EMS units.

PGF/EMSD representative reported on CIP projects. As of this date only 5 companies have submitted projects for the upcoming CIP budget

General comments and questions from the floor were addressed.

There being no further business to come before the Commission, the meeting was adjourned following benediction by Chief Chaplain Litchfield at 2030 hrs.

Respectfully,

A handwritten signature in black ink, appearing to read 'D. Sutton', with a large, stylized initial 'D'.

David W. Sutton,  
Secretary