



**Prince Georges County Fire Commission Meeting
Wednesday, April 20, 2005
Cranford/Graves Fire Services Building**

19:30: Meeting called to order by Chairman Strine.

Prayer and pledge by Chief Chaplain Litchfield.

Chairman Strine:

- Thanked the members of the Branchville VFD for hosting the meeting.
- Received the latest copy of expenditures from Finance, each commissioner should have a copy.
- Discussed the hearing before Audits and Investigations and Management and Budget that was attended by Chairman Strine and Commissioners Granados, Underwood and Mutchler. The next two dates we are going to appear before the County Council are May 16th and 18th.
- Received an e-mail from Mr. Tom Himler, Director of the Office of Management and Budget, he would like to meet with the Fire Commission next Tuesday, April 26 at 4 PM. They would like to discuss LOSAP and Insurance with us.
- Reminded all Commissioners that they need to get their Financial Disclosure statements turned in.
- Briefly discussed the progress on the station 57 issues. Commissioner Fuller or AA Demeritt will give a better update in their report.
- For Commissioner Woods: Received a request from the Riverdale Heights VFD, station 13, to spend \$6,000.00 for insurance. **Motion by Chairman Strine second by Commissioner Granados to approve the request. Motion approved.**

Commissioner Underwood:

- Received a request from the Branchville VFD, station 11, to spend \$6,322.00 for their annual banquet. **Motion by Commissioner Underwood second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Branchville VFD, station 11, to spend \$2,069.05 for maintenance contract for their elevator. **Motion by Commissioner Underwood second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Beltsville VFD, station 41 to spend \$2044.77 for a Hot Water Pressure Washer. **Motion by Commissioner Underwood second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Beltsville VFD, stations 31 and 41, to spend \$2,000.00 each for insurance. **Motion by Commissioner Underwood second by Commissioner Fuller to approve the request. Motion approved.**
- Reminded everyone about some upcoming classes.

Commissioner Granados:

- Completed the \$4 a month increase submission for those awardees who have earned their 50 points for the past year with the exception of couple of companies that did not have their reports in.

Secretary Mutchler:

- **With the correction of the date on the minutes, motion by Secretary Mutchler second by Commissioner Fuller to approve the minutes of the Aril 6, 2005 meeting as amended. Motion approved.**
- Received a request from the Cottage City VFC, company 2, to spend up to \$7,000.00 for insurance. **Motion by Secretary Mutchler second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Brentwood VFD, company 4, to spend \$2,022.00 for insurance. **Motion by Secretary Mutchler second by Commissioner Fuller to approve the request. Motion approved.**
- Received a letter from the Brentwood VFD, company 4, (copy attached) regarding placing their new Mini Pumper on County maintenance and fuel. Secretary Mutchler advised the rest of the Commissioners that he would not make a motion to approve this request, or any other request by any station until stations start adhering to Fire/EMS Directive 04-01, Procedures for Replacement/Addition to Apparatus Fleet. **Motion made by Commissioner Fuller second by Commissioner Granados to approve the one for one swap based on the Fire Chief saying it is operationally needed. Motion approved by majority vote.**
- Read another letter from the Brentwood VFD, station 4, (copy attached) addressed to Chief Sedgwick, requesting to turn old Mini Pumper 4 into a brush unit. No action from the Fire Commission is required at this time pending the Fire Chiefs reply.

Administrative Assistant Demeritt:

- Have extra copies of survey for stations participating in the Blood Pressure Screening.
- Gave an update on the progress of the Medical O2 bottle inventory.
- Gave an update on the funding of station 57 issues. The county has decided to honor the current MOU at least until the completion of the new National Harbor project is completed.

Commissioner Fuller:

- Expanded on the station 57 funding issue.

Commissioner Norris:

- Received a request from the District Heights VFD, station 26, to carry an additional \$1,500.00 into the next fiscal year due to a function they have in July that the original \$1,500.00 carry over limit will not cover. **Motion by Commissioner Norris second by Commissioner Fuller to approve the request. Motion approved.**

- Received a request from the District Heights VFD, station 26, to spend up to \$4,000.00 for the MSFA Convention and Conference in Ocean City, MD.
Motion by Commissioner Norris second by Commissioner Fuller to approve the request. Motion approved.

Chairman Strine advised everyone to disregard the e-mail concerning sending training records to the Training Academy. All training documentation should still be sent to the Fire Commission office.

Report from Chaplain Litchfield.

Chairman Emeritus Robison:

- Gave an update on issues in Annapolis.

Second Vice President Collins:

- Discussed the TriData Report and what he feels needs to be done.

Jim Trexler:

- Submitted an updated Charge Credit statement from March.
- Updated the status several projects that are ongoing.
 - Station 21 and 25 have the same contractor and he has been slow to start. Procurement is getting ready to send him a letter asking him why it is taking so long.
 - The bids for the station 36 projects have been extended till the 27th of this month.
 - Waiting on the start of the Asbestos abatement at station 49. Once the Asbestos abatement has been completed the boiler will be replaced.
 - Boilers will also be replaced this summer at stations 29, 24 and 34.
- Kathleen created another spreadsheet for purchases at Logistics though March.

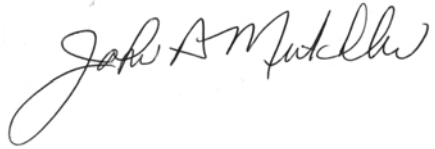
Vice Chairman Bolden:

- Received station 17's Officer certifications.
- Construction project at station 8 is pretty much completed with the exception of the kitchen cabinets and Kathleen Quaid is handling that.

Questions and comments entertained from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 20:40.

Respectfully,

A handwritten signature in black ink, reading "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler
Secretary