



**Prince Georges County Fire Commission Meeting
Wednesday, April 6, 2005
Cranford/Graves Fire Services Building**

19:30: Meeting called to order by Chairman Strine.

Prayer and pledge by Chief Chaplain Litchfield.

Chairman Strine:

- Update on our 2006 budget request submission, we have been told that our submission was submitted to late and that as of this meeting we will be receiving none of our requests. The Chief of Staff for County Executive Johnson say's that after the first quarter of 06, they will be able to project the rest of FY 06 and that some of our requests may be looked at again. The Public Safety Director say's that it is not a done deal yet and he will get back to us.
- The insurance issue looks like it is moving forward. Meetings and progress is still ongoing.
- The monthly budget meeting with Col. Granzow and his staff will be next Monday.
- Discussed the apparatus maintenance budget.
- Discussed a letter sent out to each corporation concerning the Exhaust System grant.
- The Fire Commission will appear before the Public Safety & Fiscal Management committee on Monday, April 18, 2005 at 9:30 AM.
- Discussed an e-mail that was circulated concerning Volunteer companies to turn their training certifications into the Training Academy. All companies can disregard this e-mail, all training certifications should continue to be sent to the Fire Commission office.
- The answers to our first 30 questions from the Budget office have been submitted.
- Had a meeting last week concerning Water Rescue incidents. Committee is working on setting up SOP's for Water Rescue incidents. Commissioner Fuller will represent the Fire Commission on this committee.
- Each Commissioner has a copy of this year Financial Disclosure statements. Please have them filled out and turn them in by the next Fire Commission meeting in Branchville.
- We need a Commissioner to volunteer to meet with Major Angela Peaden to work on proposed changes to Volunteer Services Directive 01-01. Commissioner Bolden will take care of it.
- Discussed a draft proposal for issuing the second set of running gear, which should be ready for distribution in May.
- Discussed issues that were discussed in the March 29th staff meeting with the Fire Chief and his staff.
- Reminded everyone about the NIMS class everyone is supposed to take.

Chairman Strine for Commissioner Norris:

- Received a request from the Clinton VFD, station 25 to spend \$3,200.00 for their annual banquet. **Motion by Chairman Strine second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Morningside VFD, station 27 to spend \$4,480.00 for insurance premiums. **Motion by Chairman Strine second by Commissioner Woods to approve the request. Motion approved.**

Commissioner Mangum:

- Received a request from the Greenbelt VFD, station 35 to spend \$6,495.00 for small tool purchases. **Motion by Commissioner Mangum second by Vice Chairman Bolden to approve the request. Motion approved.**

Commissioner Granados:

- Received two requests for LOSAP awards from the following individuals:
 - Joseph Edward Pickerall, station 24 for 28 years and 10 months.
 - John C Benjamin, station 18 for 38 years and 10 months.**Motion by Commissioner Granados second by second by Commissioner Fuller to approve the requests. Motion approved.**

Vice Chairman Bolden:

- Discussed a meeting attended concerning the Labor Management contract for Local 1619.
- Represented the Fire Commission at the introduction of Women in the Fire Service held on March 26th.
- Received a request from the Capitol Heights VFD, station 5 to spend \$5,000.00 to attend the Maryland State Volunteer Firemens Association annual Convention and Conference in Ocean City Md. **Motion by Vice Chairman Bolden second by Commissioner Granados to approve the request. Motion approved.**
- Received a request from the Seat Pleasant VFD, station 8 to spend \$3,000.00 to attend the Maryland State Volunteer Firemens Association annual Convention and Conference in Ocean City Md. **Motion by Vice Chairman Bolden second by Commissioner Granados to approve the request. Motion approved.**

Executive Assistant Demeritt:

- Due to difficulties in contacting station Chiefs and Presidents, I will get with Secretary Mutchler and work on getting e-mail out to all stations to get contact information for each station Chief and President.
- Discussed progress, or lack of progress for obtaining the funding for station 57. Discussion followed. **Motion by Commissioner Granados second by Commissioner Mangum to send a letter from the Fire Commission to the Fire Chief, along with any documentation from the previous administration and the documented commitments of the Fire Commission, and request that all commitments made concerning the station 57 project be honored. Motion approved.**

Secretary Mutchler:

- Minutes of the March 16th meeting are not yet available.
- Received several requests from the College Park VFD, station 12:
 - Spend \$2,000.00 for company banquet
 - Spend \$3,000.00 to replace ice machine
 - Spend \$6,000.00 for insurance payment

Motion by Secretary Mutchler second by Commissioner Fuller. Motion approved.

- Received a request from the Riverdale VFD, station 7 to spend \$5575.50 for insurance payment. **Motion by Secretary Mutchler second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Bunker Hill VF&RC, company 3 to spend \$3,400.00 for an annual financial review. **Motion by Secretary Mutchler second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Cottage City VFC, company 2 to spend \$3,000.00 for annual banquet. **Motion by Secretary Mutchler second by Commissioner Woods. Motion approved.**

Commissioner Fuller:

- No report.

Commissioner Woods:

- Conveyed the thanks of the Glenn Dale VFC to everyone who helped and participated in the memorial services of Robert Mason.

Report from Chaplain Litchfield.

Update from Chairman Emeritus Robison on issues in Annapolis.

Lt. Col. Granzow:

- Offered explanation as to what is going on with station 57.

Jim Trexler:

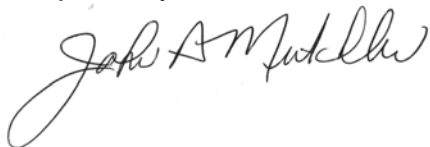
- Submitted cost estimate for repaving of the parking lot at the Riverdale Heights VFD, station 13. The estimate is \$19,920.00, which includes a retaining wall. Discussion on where we would get the funds.
- Further report on replacing the boiler at station 49, which needs to be done in order for Facilities Maintenance to take over maintenance. In order to remove the boiler we will first have to have an asbestos abatement. We received a proposal from the contractor that does our asbestos removal for \$3,280.00. Facilities Maintenance is estimating that the boiler replacement will run approximately \$30,000.00. Requesting the go ahead from the Fire Commission to proceed with the asbestos removal so the boiler can be put out for bid, approval granted.

- Had a pre bid meeting at station 35 for repairs to their front ramp. Work will probably be delayed because the Chief and President of station 35, along with the Director of Public Works for the City of Greenbelt has requested that an additional part of the ramp originally done in asphalt, be redone in concrete and an addendum will have to be done to the bid that was put out.
- The garrison flag owned by the Fire Department was lent out and the flag that was returned was not the flag that was lent out. The flag returned is in very bad condition and cannot be used. It is doubtful that we will be able to find who has the original flag and request the Fire Commission to approve approximately \$1,000.00 to replace the flag. **Motion by Chairman Strine second by Secretary Mutchler to approve the replacement of the garrison flag. Motion approved.**
- We are caught up on all requests for duct cleaning.
- We are looking at overhead door replacement and repair and will try to come up with a list of doors in need for possible funding in next fiscal year.
- Discussed the grant for station exhaust systems.
- Discussed progress on station 36.

Questions and comments entertained from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 21:30.

Respectfully,

A handwritten signature in cursive script that reads "John A. Mutchler". The signature is written in black ink and is positioned above the printed name and title.

John A. Mutchler
Secretary