



**Prince Georges County Fire Commission Meeting  
Wednesday, February 2, 2005  
Cranford/Graves Fire Services Building**

1930: Meeting called to order by Chairman Strine.

Prayer and pledge by Chief Chaplain Litchfield.

Chairman Strine:

- Administrative Assistant Janet Demeritt and myself met with Danny Benedetti and Jim Trexler about the budget. A copy of the current budget breakdown is in each Commissioners box.
- We are scheduled to meet with the County Executive and his staff at the CAB at 5:00 PM. All Commissioners are encouraged to attend. We will meet prior to this meeting at company 20 to go over what we would like to discuss at the meeting.
- Reminded everyone about the Station Management audit scheduled for Saturday, February 19, 2005 starting at 8:00 AM with station 56. The Direct Deposit of the Station Management checks are not ready to start so checks should be available at the audit. In order to receive your checks, you must have turned in your Officer Certification forms, your Annual Personnel Certification forms and should not have any outstanding accident and/or injury reports.
- We have a meeting with the Office of Budget on February 8, 2005 at 9:00 AM on the 3<sup>rd</sup> floor of the CAB.

Commissioner Underwood:

- Updated everyone on the request from the Chillum Adelphi VFD, station 34 to have the Fire Commission fund their kitchen-remodeling project. Cost estimates for obtaining the materials from Lowes, and the commitment of the personnel from station 34 to do the work, the project is expected to cost \$5,160.00. The Chillum Adelphi VFD will make anything over the projected cost up from station funds. **Motion by Commissioner Underwood, second by Commissioner Mangum to approve funding, from Fire Commission funds for the request from station 34. Motion approved.**
- Received a request from the Laurel VFD, station 10 to place Engine 103 on county maintenance, fuel and insurance. This unit will be replacing Engine 101, which will be removed from county maintenance. **Motion by Commissioner Granados second by Commissioner Fuller to approve the request pending inspection. Motion approved.**

Commissioner Mangum:

- **Motion by Commissioner Mangum second by Commissioner Granados to approve Active Firefighter to Julie Caparrotto from station 10. Motion approved.**

Commissioner Granados:

- Discussed the number of members earning LOSAP points and the number of volunteers listed.
- Discussed the random audit of LOSAP records and procedures that the Fire Commission will start doing, as recommended by the County Auditors that just completed the yearly LOSAP audit. Suggest we start with the stations that failed to turn in their LOSAP information this year.

Administrative Assistant Janet Demeritt:

- Discussed a memo getting ready to come out concerning the Medical O2 audit.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Commissioner Fuller to approve the minutes of the January 5<sup>th</sup> meeting as submitted. UUUUMotion approved.**
- Mentioned the re-design of the Fire Commission web site.

Jim Trexler:

- The Maryland State Boiler inspector will be out tomorrow, Thursday, February 3, 2005. Not sure what stations he will be at but there were a few he did not inspect the last time.
- They are adding more house keeping supplies to the county inventory. I don't have a listing yet, stations should keep ordering as they have been.
- There is a service contract in place for the HVAC system at Bunker Hill. We are still waiting for one on stations 10 and 18.

Questions and comments entertained from around the room.

The meeting was turned over to Danny Benedetti, Manager Apparatus Maintenance, for his presentation on:

The State of the Ambulance Fleet and Self Contained Breathing Apparatus.

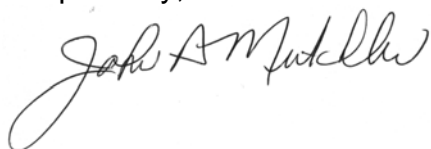
President Alferi:

- Gave an update on Volunteer Captain Joe Johnson.

Report from Chaplain Litchfield.

They're being no further business to come before the Commission the meeting was adjourned at 2050.

Respectfully,



John A. Mutchler

Secretary