



**Prince Georges County Fire Commission Meeting  
Wednesday, December 15, 2004  
Cranford/Graves Fire Services Building**

19:30: Meeting called to order by Chairman Strine.

Prayer and pledge by Chaplain Litchfield.

Captain Linda Sterling addressed the meeting, requesting volunteers to assist in supplying EMS service for the upcoming Presidential Inauguration. PGFD is looking to get 5 BLS units to cover Inaugural events from 7 AM to 7 PM and from 6 PM to 3 AM on January 20, 2005.

Chairman Strine:

- The 2006 budget documents have been turned in and turned in on time. We did ask for an increase, 5 percent of the increase would go towards Apparatus Maintenance and the other 4 percent would go towards LOSAP enhancements, lowering the age at which you can start receiving LOSAP benefits from 60 to 55 and increasing the death benefit from \$3,000.00 to \$5,000.00.
- We have the printouts for individual company expenditures from Apparatus Maintenance. They will be given to each district Commissioner to distribute to their stations. The printouts show expenditures from July 1 thru December 1.
- There will be a meeting with Audits and Investigations on Monday, December 20, 2004 at 2 PM at the Fire Commission office. Those Commissioners able to attend are encouraged to do so.
- Received 2 requests from the Ritchie VFD, station 37 to spend \$2,159.00 for November and \$2,159.00 for December insurance premiums. **Motion by Chairman Strine second by Commissioner Fuller to approve the request. Motion approved.**
- Discussed some issues concerning several stations and their apparatus maintenance budgets.

Vice Chairman Bolden:

- No report.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Commissioner Fuller to approve the December 1<sup>st</sup> minutes as submitted. Motion approved.**
- Question to Jim Trexler and Danny Benedetti as to the status concerning charges at Logistics and Apparatus Maintenance for the 3 individual companies in the Bunker Hill Fire Station. Jim advised that the 3 companies will remain separate until June 30, 2005, at that time the 3 companies will fall under one cost center for station 55. It is still unclear as to whether each

station will be allotted funding as individual stations or if they will be merged into one budget.

Danny advised that everything assigned to the Bunker Hill Fire Station now falls under station 55.

#### Commissioner Underwood:

- Received a request from the Chillum Adelphi VFD, station 34 to spend \$2,814.00 for insurance. **Motion by Commissioner Underwood second by Commissioner Fuller to approve the request. Motion approved.**
- Received a request from the Chillum Adelphi VFD, station 34 to have their kitchen remodeled. They apparently submitted the same request several years ago and it was never approved. Commissioner Underwood reports that he has seen the drawings and price quotes and feels they are a little too costly. He requests the request be tabled until he can talk to them and get them to revise the project to get the cost down.
- Commissioner Underwood is letting everyone know that between now and July he may have to miss a Fire Commission meeting or two due to his running for Second Vice President of the Maryland State Firemens Association.
- Discussed individual membership in the MSFA. See Commissioner Underwood if you are interested.

#### Commissioner Woods:

- Received word from the Chillum Adelphi VFD, station 34 that they recently had 18 Scott cylinders condemned because they were past the 15-year limit. Checked with Apparatus Maintenance and the situation is being addressed.
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- Received a request from the Glenn Dale VFC, station 18 to spend \$2,457.00 of station management money to purchase a master stream device for their pumper. **Motion by Commissioner Woods second by Commissioner Granados to approve the request. Motion approved.**
- Received a question from Chief 19 as to where the funds come from to replace condemned ladders. *The funds come from the individual stations operating budget.*
- Chief 19 also inquired about the bay door replacement at station 43. Jim Trexler is waiting for a list from Facilities Maintenance because they are going to have to do it as a formal bid.
- Question as to if a volunteer leaves the volunteer fire service for an extended period, do they have to go through the whole process when they come back. According to Commissioner Granados, if a volunteer has a break in service longer than 6 months they are suppose to go through the entire application process if they come back.

#### Commissioner Norris:

- Received a request from the Forestville VFD, station 23 to spend \$3,000.00 of station management money for their annual installation banquet. **Motion**

**by Commissioner Norris second by Commissioner Fuller to approve the request. Motion approved.**

Commissioner Granados:

- Received station 38's LOSAP report but there is still 5 companies that have not turned their LOSAP reports in.
- **Motion by Commissioner Granados second by Commissioner Woods to approve LOSAP benefits for the following individuals:**
  - **Lois E Felton, Sr., station 27 for 27 years.**
  - **John M. Fealy, Jr., station 43 for 45 years.**

**Motion approved.**

- There are a lot of items in the LOSAP audit report that need to be clarified when we meet with Audits and Investigations about their report.

Commissioner Mangum:

- No report.

Commissioner Fuller:

- Due to the holidays the county training meeting has been moved to January 12, 2005. Commissioners Fuller and Demeritt will be attending.

Commissioner Demeritt:

- Discussed the work that was done to get the budget done.
- The medical O2 audit is just about over.

President Alferi:

- Gave an update on the progress of Volunteer Captain Joe Johnson.
- Discussed meeting held with the Acting Fire Chief. A full report will be presented at the next Association meeting.
- Discussed the request for Basic EMS units for the upcoming Presidential Inauguration.
- Discussed the Legislative breakfast and possible dates.

Report from Chaplain Litchfield.

Jim Trexler:

- Station 39's bunk room petitions have been ordered.
- Discussed the request concerning the sign outside of station 30, a new estimate was obtained to refurbish the sign for \$710.00.
- Question to Chairman Strine as to what the spending limit is for stations operating budgets. Chairman Strine advises the limit is \$7,400.00.
- Submitted a spreadsheet from Kathleen Quad showing volunteer supply expenditures through the end of November.

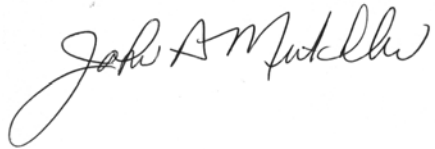
Lengthy discussion on companies that have reached or are approaching their operational budget limit due to medical supplies. Chairman Strine advises that

EMS supplies will not be deducted from station operational budgets until we have reached \$250,000.00.

Questions and comments entertained from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 20:45.

Respectfully,

A handwritten signature in black ink, appearing to read "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler  
Secretary