



**Prince Georges County Fire Commission Meeting  
Wednesday, December 1, 2004  
Cranford/Graves Fire Services Building**

1930: Meeting called to order by Chairman Strine.

Prayer and pledge by Chairman Emeritus, Joe Robison.

Chairman Strine:

- The budget request is just about complete. The final budget request will be submitted tomorrow, Thursday December 2, 2004.
- Received a print out of the Apparatus Maintenance budget and as of today, December 1, 2004, several companies are approaching or have surpassed their allotted budget for apparatus maintenance. We will speak with these companies about it.
- The representative of the counties Risk Management office, Mr. Steve Middleton, will attend the December 15<sup>th</sup> Association meeting to discuss the insurance issue.
- A late notification was received last night concerning a PG Delegation hearing at the Prince Georges Community College. An item to be discussed is the proposal for a surcharge for building permits issued in Prince Georges County. One of the good parts of the bill is it states that 20% of the funds collected from this surcharge will go directly to the Prince Georges County Fire Commission.

Vice Chairman Bolden:

- The reason missed last meeting was because was attending the PGFD kickoff of the new Explorer meeting being held at station 38.
- Question for Nathan Belle from Apparatus Maintenance concerning pumper from station 33 that is in the shop.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Commissioner Fuller to accept the minutes of the Wednesday, November 17<sup>th</sup> meeting as submitted. Question on the motion by Commissioner Granados concerning the motion by Chairman Strine concerning the reclassification of Rescue Engine 33 and 49 in the Chairman's report. The minutes do not reflect what the final decision concerning the motion was. The final decision on the motion was that it failed by a voice vote. The Secretary will amend the minutes to reflect the vote. Original motion amended by Secretary Mutchler to approve the minutes of the Wednesday, November 17<sup>th</sup> minutes as amended. Second by Commissioner Fuller, Motion approved.**

Commissioner Underwood:

- Received a request from the Beltsville VFD, stations 31 & 41 to spend \$3656 from each stations station management funds for insurance. **Motion by Commissioner Underwood second by Commissioner Norris to approve the request. Motion approved.**
- Received a request from the Laurel VRS, station 49, station 49 would like to get Fire Commission approval to place 2 ambulances, that have already been purchased, on county maintenance when they are ready to go in service. These ambulances will be replacing the 2 current ambulances that are in service now but are not on county maintenance. **Motion by Commissioner Underwood second by Commissioner Mangum that if/when the ambulances are approved by Danny Benedetti and the Fire Chief that the units be added to the fleet and placed on county maintenance. Question/comment from Secretary Mutchler: with the tight budget in apparatus maintenance and the continued discussions at every meeting on the lack of funds in apparatus maintenance and what we are going to do to keep apparatus maintenance from going over budget for the fiscal year, we should not support placing new apparatus in the fleet unless it is approved before being purchased. Stations continue to purchase apparatus without our knowledge and then expect us to find the funds to add them to the fleet. Further discussion on the motion. Motion approved with Secretary Mutchler voting no.**
- Informed everyone on the funeral arrangements for Richard Costello from the Allentown Road VFD.
- Discussed a program for volunteers who take classes at MFRI that have to do with Homeland Security that there is a possibility that they can be reimbursed for loss of wages.

Commissioner Norris:

- Read a letter to the Fire Commission concerning the return of Dave Fuller and the term of office of Janet Demeritt, copy of letter attached. **Motion by Commissioner Norris second by Commissioner Mangum that Ms. Janet Demeritt continue to serve on the Prince Georges County Fire Commission as a non voting member in the capacity of an Administrative Assistant to the Chairman. And that the Chairman have the authority to appoint or not, an Administrative Assistant to the Fire Commission each year to assist with regular and special projects. The selection process will be done by interview or resume by the Chairman only. Motion approved.**

Commissioner Granados:

- Discussed LOSAP benefits for Richard Costello of the Allentown Road VFD.
- Received company 7's LOSAP reports but still have not heard from stations 4, 8, 33, 17 and 38.
- Have 2 awards for LOSAP for:
  - Richard Catterton – station 29 for 35 years service.
  - Charles Baldi – station 5 for 30 years service.

**Motion by Commissioner Granados second by Commissioner Fuller to approve the requests. Motion approved.**

Commissioner Mangum:

- **Motion by Commissioner Mangum second by Commissioner Fuller to approve as active firefighters the following individuals:**
    - **Jeffrey Lenard – station 33**
    - **Timothy August – station 33**
- Motion approved.**

Commissioner Fuller:

- Thanked Janet for filling in, thanked the Secretary for the e-mailed minutes and everyone else for their e-mails while on duty in Iraq.
- Suggested that if anyone has any members serving in Iraq they should think about sending care packages every once in awhile. Things like this really help and boost the spirits of those serving in Iraq.
- Passed on information about a New York City firefighter that was killed in Iraq.

Janet Demeritt:

- Discussed a problem that has been recognized concerning O2 bottles for stations that have Medic units. Problem is being taken care of.
- Discussed the preparation of the budget.
- Reported on a volunteer firefighter from the Poolesville VFD in Montgomery County that was killed in Iraq.

Chairman Emeritus Robison:

- Reported that Graham Lewis passed away.
- The prayer breakfast for the Christian Firefighters will be held this Saturday, December 4<sup>th</sup> at the Bunker Hill Fire Station at 9 AM.

Jim Trexler:

- Gave an update on the progress of station 40.
- Submitted report on gear issued for November.
- An engineering firm looked at the front ramp at station 35 and came back with some cost figures. The project could cost around \$80,000.00 to \$100,000.00 but should be able to take the funds from the CIP.
- Station 25 has requested the county put in electrical service to a new storage room they had installed in the station. Facilities Maintenance said they could do it for around \$700.00.
- Station 30 has requested the replacement of the sign out front. Commissioner Woods will check it out and report back at the next meeting.
- Informed everyone when they submit requests for uniforms Logistics needs to know the persons rank.
- Discussed what the policy is going to be on replacing refrigerators in stations. Received a request for replacement of 2 refrigerators at station 10. **Motion by**

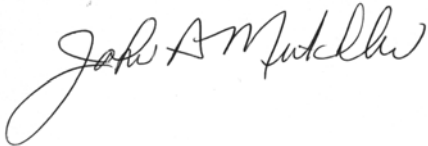
**Commissioner Granados second by Commissioner Fuller to replace 2 refrigerators at station 10. Motion approved.**

Chairman Strine reports that he received a call from Audits and Investigations advising that the LOSAP audit has been completed. The Fire Commission and Fire Chief should be receiving a copy soon.

Questions and comments were entertained from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 20:35.

Respectfully,

A handwritten signature in cursive script that reads "John A. Mutchler". The signature is written in black ink and is positioned above the printed name and title.

John A. Mutchler  
Secretary

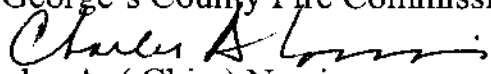
# Prince George's County Fire Commission

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Phone 301-583-1913 Fax 301-583-1912

TO: All Fire Commissioners  
Prince George's County Fire Commission

December 1, 2004

  
FROM: Charles A. ( Chip ) Norris  
Fire Commissioner, 6<sup>th</sup> District

RE: Fire Commissioner at Large, Janet Demeritt

Dear Fellow Fire Commissioners;

As we all know Ms. Janet Demerit was elected to the Fire Commission in July 2004 for the sole purpose of filling a vacant position created by Commissioner Dave Fuller. Commissioner Fuller was activated and sent to Iraq to serve in the United States Military through mid November 2004. Once Commissioner Fuller returned from Iraq he would resume his duties as Fire Commissioner at large.

I hereby make a motion that Ms. Janet Demeritt continue to serve on the Prince George's County Fire Commission as a non voting member in the capacity of an Administrative Assistant to the Chairman.

***And if granted, the Chairman has the authority to appoint or not an Administrative Assistant to the Fire Commission each year to assist with regular and special projects. The selection process will be done by interview or resume, and by the Chairman only.***

Janet is currently working on the Oxygen Bottle survey, The EMS only gear survey, and the overall distribution plan for Turnout gear.

Charles A. Norris, 6<sup>th</sup> District Commissioner  
Forestville, Clinton, District Heights, Morningside, Silver Hill, Allentown Road, & Silesia