



**Prince Georges County Fire Commission Meeting
Wednesday, February 4, 2004
Cranford/Graves Fire Services Building**

1930: Meeting called to order by Chairman Strine.

Prayer and pledge by Chaplain Litchfield.

1935: Chairman Strine recessed the regular meeting and called to order the Nomination/Election convention for the 2005-2006 Fire Commission and read the rules for the convention.

Election of Convention Chairman and Secretary:

Commissioner Underwood nominated Donald Strine as Convention Chairman.
Unanimous approval.

Commissioner Wood nominated John Mutchler as Convention Secretary.
Unanimous approval.

Results of the nominations:

Richard Barnard, Bunker Hill VF&RC, station 3 nominates John Mutchler for District 2 Commissioner.

Jim McClellan, Capitol Heights VFD, station 5 nominates Bob Russell for District 4 Commissioner.

Donald Wells, Bladensburg VFD, station 9 nominates Randy Kuenzli for At Large Commissioner.

Joe Robison, Laurel VFD, station 10 nominates Brian Lau for At Large Commissioner.

John Hughes, Branchville VFD, station 11 nominates Frank Underwood for District 1 Commissioner.

Pete Isacson, Berwyn Heights seconds the nomination for Frank Underwood.

Laura Woods, Glenn Dale VFA, station 18 nominates Harve Woods for District 3 Commissioner.

Tim Daly, Bowie VFD, stations 19/39/43 nominates Michael Granados for At Large Commissioner.

David Brady, Marlboro VFD, stations 20/45 nominates Donald Strine for District 5 Commissioner.

Arthur Cox, Oxon Hill VFD, stations 21/42 seconds the nomination of Donald Strine.

Jim Deskins, Accokeek VFD, station 24 seconds the nomination of Donald Strine.

Charles Norris, District Heights VFD, station 26 nominates Charles Norris for District 6 Commissioner.

Charles Phillips, Morningside VFD, station 27 nominates Dave Fuller for At Large Commissioner.

Jeff Larkin, West Lanham Hills VFD, stations 28/48 seconds the nomination of Harve Woods.

Teresa Crisman, Greenbelt VFD, station 35 nominates Randy Magnum for At Large Commissioner.

Frank Hall, Baden VFD, station 36 seconds the nomination of Donald Strine.

Jonathan Bolden, Chapel Oaks VFD, station 38 nominates Jonathan Bolden for District 4 Commissioner.

A. D. Brooks, Underwater Rescue & Recover Team, station 56 nominates Janet Demerit for At Large Commissioner.

Nomination results: (*denotes incumbent)

District 1

Frank Underwood *

District 2

John Mutchler *

District 3

Harve Woods *

District 4

Jonathan Bolden *

Bob Russell

District 5

Donald Strine *

District 6

Charles Norris *

At Large

Janet Demerit

Dave Fuller *

Michael Granados *

Randy Kuenzli

Brian Lau

Randy Mangum

Chairman Strine has appointed the following people to serve as the election committee:

Arthur Cox, station 21/42 – Chairman, Frank Hall, station 36, Pete Isacson, station 14, Charles Phillips, station 27, Chairman Emeritus Joe Robison, station

10, Tim Daly, station 19-39-43, Mike Mattison, station 33 and President Jay Tucker, station 20.

1945: Chairman Strine recessed the Nomination/Election convention until Wednesday, July 21, 2004.

2000: Chairman Strine re-convened the normal business meeting.

Chairman Strine:

- The Station Management contracts are being printed, hopefully they will be ready at the next meeting on July 21st.
- Spoke with Nancy T to get a breakdown of each line item in the budget in order for the Fire Commission to sit down and go over each item. As soon as it is available a copy will be placed in each Commissioners box.
- Chairman Strine expressed the opinion that in order to keep within the FY 05 budget we should keep the Operating Budget at \$9,000.00. Adjustments can be made during the year if the need arises. Requests Commissioners to think about it so we can discuss it at our next budget work session.
Lengthy discussion on items that are impacting the budget and adjustments that needs to be made to the Operational budget. Col. Wells attempted to explain the Operational budget.
- Would like the rest of the Commissioners to come up with ideas of how to control costs in Apparatus Maintenance. One suggestion the Chairman would like the Commissioners to consider is to divide the Apparatus Maintenance budget by 12 months and restrict them from spending more than their allotted monthly budget. Special circumstances will be dealt with on a case-by-case basis.
Commissioner Norris suggests that we only use 80% of the Apparatus Maintenance budget divided by 12 and keep the remainder in a fund for unexpected emergencies.
More ideas will be discussed in the next executive session.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Commissioner Woods to approve the minutes of the June 23rd meeting. Motion approved.**
- Received a request from the Bunker Hill VF&RC, station 3 to spend \$2,649.00 to have their corporate CPA perform a financial review of their 2003 accounts. **Motion by Secretary Mutchler second by Commissioner Underwood to approve the request. Motion approved.**
- Received a request from the Bunker Hill VF&RC, station 3 to spend \$5,100.00 for annual insurance premiums on their corporate owned fire apparatus. **Motion by Secretary Mutchler second by Commissioner Woods to approve the request. Motion approved.**

Commissioner Underwood:

- Received a request for the Laurel VFD, station 10 to have the Fire Commission pay \$2,700.00 for their annual Tower safety inspection. The request will be sent to Apparatus Maintenance to see if they have a contract

with a vendor to do the same inspection and if so if it meets the manufacturers specifications.

- Received a request from the Greenbelt VFD, station 35 concerning repairs needed for the station generator. Mr. Trexler will send someone out to check on the problem and report what is needed.

Commissioner Woods:

- No report.

Commissioner Bolden:

- Received a request from the Seat Pleasant VFD, station 8 to have the Fire Commission remove the carpet in the basement and replace with tile for a cost of approximately \$2,500.00. **Motion by Commissioner Bolden second by Commissioner Norris to approve the request. Motion approved.**

Chairman Strine as District 5 Commissioner:

- Requested and received an update from Kenny Oladeinde about the Baden project.

Commissioner Norris:

- The Forestville VFD, station 23 is in the process of purchasing a new 2004 Tanker. The expected arrival date is approximately March 2005 and at that time they will be returning the current Tanker 23 to Prince Georges County for reassignment. They would like the new Tanker, when it arrives to placed on County Fuel, Maintenance and Insurance. **Motion by Commissioner Norris second by Commissioner Bolden to place the new Tanker on Fuel, Maintenance and Insurance, pending Apparatus Maintenance approving the specs. Motion approved.**
- Discussed the request from the Morningside VFD, station 27 for the Fire Commission to supply materials to build a Save Our Own prop at a cost of approximately \$1,500.00. **Motion by Commissioner Woods second by Commissioner Bolden to approve the request. Motion approved.**

Commissioner Wood:

- **Motion by Commissioner Wood second by Commissioner Norris to approve requests for FF1 equivalency, pending the submittal of the 8-hour and HIPA training for the following individuals:
Frederick Causey, station 49
David Dowell, station 27
Motion approved.**

Commissioner Granados:

- Reminded everyone that LOSAP is now due and should be turned in no later than September 1st. If anyone needs any help with their LOSAP they can call Commissioner Granados.

Report from Chaplain Litchfield.

Chairman Emeritus Robison:

- Commented and commended the Commission and Chairman for FY 04 being the first year in several years that spending was not cut off before the end of the fiscal year.

President Tucker:

- Was told by the Public Safety Director to go through the Fire Chief to obtain a copy of the Tri-Data report that is out. Col. Wells has offered to assist with the request.
- There is no new news about the drivers license issue.
- As of tonight we still need approximately 7 more people to cover the EMS Tents at the Heritage Festival in Hyattsville.
- The Technicians class looks like it is going to be a go this September. There will be a flyer coming out on it.
- Have not heard anything more on the Thermal Imagers.
- Thanked those that assisted at the County Executives golf tournament.
- Will have more information on the LOSAP, Insurance and Recruiter issues as soon as the Public Safety Director returns.

Jim Trexler:

- Within the next couple of day's we will be sending new updated stores catalogs to the Association office for distribution at the Association meeting packets.
- Stations will be given a copy of the Medical Oxygen standards and if they need more they will have to justify the need.

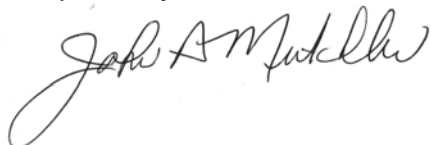
Questions and comments were entertained from around the room.

Charles Phillips:

Anyone wishing to send Dave Fuller e-mail while he is in Iraq may send it to, daveiniraq@comcast.net.

They're being no further business to come before the Commission the meeting was adjourned at 21:35.

Respectfully,



John A. Mutchler
Secretary