



**Prince Georges County Fire Commission Meeting
Wednesday, March 17, 2004
Laurel VFD, station 10**

1930: Meeting called to order by Chairman Strine.

Chairman Strine thanked the Laurel VFD for hosting the meeting and for providing a wonderful meal.

Chairman Strine:

- We are having our next budget meeting on Tuesday, March 23rd at 9:30 AM. If any of the Fire Commissioners would like to attend please let the Chairman know.
- We still have one station that has not turned in their LOSAP audit information.
- We still have two stations that have not done their Station Management Audit.
- We still have one station that has not turned in their officer certifications.
- Received a letter from the County Council concerning budget work sessions. The first work session will be held on Monday, April 19th at 10:30 AM. If any Commissioner wishes to attend the sessions please let the Chairman know so we can go as a group.
- Reminder, the Fire/EMS weekend that is being hosted by the Association will be held on the weekend of March 27th and 28th at the Fire Services building. Discussed some of the topics that will be discussed.

Vice Chairman Fuller:

- Attended a meeting a couple of Saturday's ago representing the Fire Commission with READY. READY is an organization affiliated with George Washington University. They have come across some federal money that they are using for training, mainly on weapons of mass destruction. They are trying to push this training down to the local governments but it is a duplication of what MFRI is already doing. They want to do some training on equipment that we do not have and may never have. Although the county has already signed on to it, we may not want to commit to it since we may never see the equipment. We will monitor it and see how it goes.
- Last Wednesday was the counties quarterly training meeting, but unfortunately I was unable to attend.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Vice Chairman Fuller to accept the minutes of the March 3rd meeting as submitted. Motion approved.**
- Received a request from the Cottage City Fire Company, station 2, to spend \$3,000.00 of Station Management money for their annual banquet. **Motion by Secretary Mutchler second by Vice Chairman Fuller to approve the request. Motion approved.**
- Receive another request from the Cottage City Fire Company, station 2, to spend \$4,699.00 from Station Management money for lights on their new

Chiefs vehicle. **Motion by Secretary Mutchler second by Vice Chairman Fuller to approve the request. Motion approved.**

- Discussed what the Fire Commission is going to do about stations that do not, and refuse to turn in documentation and do the things that are required by the Fire Commission. **Motion by Commissioner Granados second by Secretary Mutchler that any station that is not in compliance with any annually required requests needed by the Fire Commission that appropriate action will be taken. Appropriate action being, Station Management checks will not be issued, stores requests and speed letters will not be honored. Motion approved.**

Commissioner Underwood:

- Discussed a request that was presented at the March 3rd Fire Commission meeting from the Laurel Volunteer Rescue Squad, station 49, to have their building put under county maintenance. Jim Trexler from Logistics had his people out to look at the station as well as FOM. We are waiting for the report to come back before we can make any decisions.
- Announced that he will be running for Second Vice President of the MSFA in 2005. Plans are to run for the Fire Commission for one more year until the 2005 MSFA elections.

Commissioner Woods:

- Received a request from the West Lanham Hills VFD, stations 28 & 48, to spend \$4,000.00 from each stations Station Management funds for insurance, for a total of \$8,000.00. **Motion by Vice Chairman Fuller second by Secretary Mutchler to approve the request. Motion approved.**

Commissioner Bolden:

- The renovation project for station 5 is moving forward. Have spoken to Chief 5 and he is satisfied with the current progress.

Chairman Strine as District 5:

- Discussed the progress of station 56's new station. We are still awaiting FOM's report.

Commissioner Norris:

- No report.

Commissioner Granados:

- Received one request for a LOSAP award from Robert Earl Holmes Sr. of the Laurel VFD, station 10, for 34 years service. **Motion by Commissioner Granados second by Vice Chairman Fuller to approve the request. Motion approved.**

Col. Wells:

- Finance has mandated that we redo vehicle assignment forms agency wide. We will need to get station Chiefs or Presidents to re-sign for their vehicles and get individuals with vehicles to do the same.
- Discussed station 56 and 49.
- Need to talk to someone that has knowledge of the upcoming Fire/EMS weekend to get more detail as to the content of some of the sessions.
- We are in the process of reviewing the Station Management agreement.
- The Training Academy is working on a General Order related to training, education and certifications.

Jim Trexler:

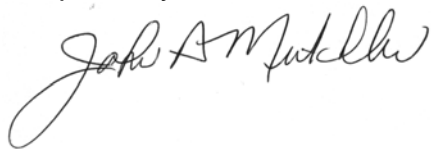
- We still have not received many Delegation of Authorization forms.
- Several small construction jobs were supposed to have started this week but due to the weather they may not have started. They should be started as soon as the weather breaks.
- Mentioned about a Safety Committee meeting being held on Thursday, March 4th at 9:30 AM at the Fire Services Building if any of the Commissioners were interested in attending.
- Discussed problems with overhead doors.
- Discussed visit to station 49 and some problems that were found and the cost to repair them. It will cost approximately \$165,000.00 just to bring the station up to standards to maintain it.

Report from Chaplain Litchfield.

Questions and comments from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 20:40.

Respectfully,

A handwritten signature in cursive script that reads "John A. Mutchler". The signature is written in black ink and is positioned above the typed name and title.

John A. Mutchler
Secretary