



**Prince Georges County Fire Commission Meeting
Wednesday, February 18, 2004
Brandywine VFD, station 40**

1930: Meeting called to order by Chairman Strine.

Prayer and pledge by Chairman Emeritus Robison.

Chairman Strine:

- Discussed the monthly budget meeting held on Tuesday, February 17, 2004. If things continue to go as they are, a budget deficit of approximately \$591,000.00 is projected. We have received the print out of expenditures for Apparatus Maintenance, which totals \$202,000.00 in the month of January. Figures for gasoline were unavailable but have been averaging around \$51,000.00 to \$52,000.00 per month.
- A second meeting was held today, Wednesday, February 18, 2004 with the County Executive and his staff. We believe there will be an increase in the budget, but until the County Executive officially releases it, it cannot be discussed.
- Reminded everyone that the Station Management audits will be this Saturday, February 21, 2004. The audits will begin promptly at 8:00 AM beginning with station 56 and working down. The checks will be on hand and if your station has everything in order you will be issued your check.
- Requested and received from BOSH a list of stations with outstanding reports. If your station is on the list you have until Friday, February 20th to get your reports turned in to get your check at the audit.
- The county office of Audits and Investigations is conducting their audit of LOSAP. 19 stations were chosen for the audit and as of tonight 4 have yet to turn in their information, stations 1, 7, 12 and 34. This information was supposed to have been in the Fire Commission office by January 22nd.

Vice Chairman Fuller:

- The final slot for the Command Staff course has been filled.
- We are working with Mr. Morganthal and the Training Committee of the Association on the next MFRI schedule, which will be out soon.

Secretary Mutchler:

- Motion by Secretary Mutchler second by Vice Chairman Fuller to approve the minutes of the February 4th as amended. **Motion approved.** (Page 3, change Vice Chairman Strine to Vice Chairman Fuller.)
- Received a request from Cottage City/Colmar Manor VFD, station 2, to use \$6,100.00 of station management money to replace the Air Bags on Squad 2. **Motion by Secretary Mutchler second by Vice Chairman Fuller to approve the request but explain to them that county funds have already**

been approved for this purpose and they do not need to spend company funds. Motion approved.

Commissioner Underwood:

- Still awaiting a letter from station 49 concerning putting their building under county maintenance.

Commissioner Woods:

- No report, just a question concerning members leaving a station under less than amiable circumstances without turning in their running gear and later on shows up at another county station to ride. Question is, do we have a process in place to track the individuals ID number to see if and where they show up. Discussion followed.

Commissioner Bolden:

Excused

Commissioner Norris:

- No report.

Commissioner Granados:

- Received a request to do a LOSAP presentation at the Administrative Fire/EMS weekend being held by the Association.
- Suggests that we have an executive session to discuss the CIP submission. (A time and date will be set at a later date.)

Col. Wells:

- Discussed the ongoing Smallpox vaccinations and liability issues for volunteer members.
- We are in the process of revamping the EEO process and everyone can expect to be hearing about it in the near future.

Jim Trexler:

- Updated on the progress of the fuel site at station 29.
- Discussed the need to have stations submit updated Delegation of Authority forms.
- Discussed a problem of stations turning in requests for hose without having documentation of having turned any hose in.

Vice President Alferi:

- Reminded everyone of the upcoming Fire/EMS weekend at FSB.

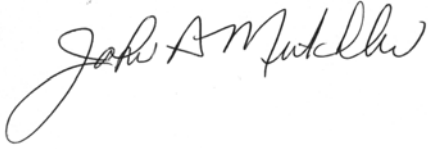
Discussed proposed changes to the Station Management contract.

Motion by Vice Chairman Fuller second by Commissioner Woods to submit a draft of the 2005-2006 Station Management contract proposal for the counties review. Motion approved.

Questions and comments from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 20:55.

Respectfully,

A handwritten signature in black ink that reads "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler
Secretary