



**Prince Georges County Fire Commission Meeting  
Wednesday, January 21, 2004  
Cranford/Graves Fire Services Building**

1930: Meeting called to order by Chairman Strine.

Prayer and pledge by Chairman Emeritus, Joe Robinson.

Chairman Strine:

- The criterion for continuing education that was approved at the January 7<sup>th</sup> Fire Commission meeting was distributed to all stations. If you did not get one, copies can be obtained at the Fire Commission office.
- LOSAP audit will begin tomorrow, Thursday, January 22<sup>nd</sup>. Out of 20 companies that are to be audited only one station has turned in their information. Stations that are on the list to be audited need to turn in their information ASAP.
- A qualifications review board, as prescribed for in CB-82-1994, is being established. Members of this board will consist of 1 representative from the Fire Commission, who will act as Chairman. 2 representatives appointed by the Fire Chief, one being a volunteer Division Commander. 1 representative from the Volunteer Firemans Association, and 1 representative from the Chiefs Council. Letters have been sent to each group and as soon as the names of all the appointees are submitted they will meet to establish their duties.
- An e-mail was sent to all stations reminding them that officer certifications are required to be submitted to the Fire Commission 72 hours after they are elected or appointed.
- Discussed the collection of training certification information for the volunteer training certification database. We would like to have all stations information by February 1<sup>st</sup>.
- All Commissioners need to check with their stations to see if those members that still need their fingerprints processed if they are still active members before we spend \$42 for the fingerprint checks.
- A meeting was held with county personnel concerning the insurance issue. Information was requested and as soon as it is compiled it will be turned over to the Director of Finance. The goal is to get Prince Georges County to give each station a grant to help pay for insurance on their apparatus.
- The monthly budget meeting will be held tomorrow, Thursday, January 22<sup>nd</sup>. Budget spreadsheets have been put in each Commissioners mail slots for their review.
- There is a meeting coming up on January 29<sup>th</sup> with Management and Budget concerning,
  - Air Bags on apparatus that are out dated and need to be replaced at a cost of approximately \$100,000.00.
  - SCBA units that need to be upgraded at a cost of approximately \$640.00 per unit.

- The insurance and risk management issue will be discussed.
- LOSAP and the possibility of making some improvements to the program.
- There will be a meeting on February 18<sup>th</sup> with the county Executives budget staff to discuss items we feel need to be increased.
- The final draft of the Station Management contract. Discussed some of the changes that have been suggested.

Vice Chairman Fuller:

- Excused.

Secretary Mutchler:

- Minutes from the January 7<sup>th</sup> meeting are not available at this time.
- Received a request from station 2 to spend \$4,000.00 of Station Management money to purchase 3 Hydra Rams.

**Motion by Secretary Mutchler second by Commissioner Norris to approve the request. Motion approved.**

- Discussed request from College Park VFD, station 12 regarding their request to place a used ambulance on county maintenance and insurance.

**Motion by Secretary Mutchler second by Commissioner Woods to place the ambulance on county maintenance and insurance. If after driving the unit 2000 miles and it still fails the fluid tests, the unit will be taken off of county maintenance and will be maintained by the College Park VFD. It will however remain on county insurance and fuel. Motion approved.**

Commissioner Underwood:

- Excused.

Commissioner Woods:

- Discussed ideas of applying for grants to pay for some of the upcoming budget items we need to find funds for.
- Discussed concerns concerning the amount of apparatus going out of service.

Commissioner Bolden:

- **Motion by Commissioner Bolden second by Commissioner Woods to approve request from Greenbelt VFD, station 35 to spend \$5,552.00 of Station Management money to purchase hose. Motion approved.**

Chairman Strine as District 5:

- Read request from Under Water Rescue & Recovery Team, station 56 requesting county maintenance funding for their new facility. As per Fire Commission procedures, the request will be tabled until the next meeting.

Commissioner Norris:

- Discussed and explained the proposed Station Management contract.

Commissioner Granados:

- **Motion by Commissioner Granados second by Commissioner Woods to approve LOSAP award requests from:**
  - John P Branock Jr., Bladensburg VFD, station 9 for 28 years 2months.
  - Joseph W Vestraci, Silver Hill VFD, station 29 for 25 years.
  - Donald Moltrop, Hyattsville VFD, station 1 for 41 years.

Motion approved.

- A couple of death benefits have been processed.

Lt. Col. Wells:

- Discussed a meeting held with MOSH concerning injury claims.
- Submitted a list of outstanding injury and accident packages as well as overdue maintenance inspections.

President Tucker:

- Discussed up coming meetings.
- Board meeting will be held on Wednesday, January 28<sup>th</sup> at FSB.
- The in kind budget is completed.
- The insurance information requested by Prince Georges County should be in hand by the end of the week.

Jim Trexler:

- Discussed an issue with gloves, no one should be using the old green gloves.
- Discussed a problem with accidents involving timers on overhead doors.
- Need the Commission to make a decision on whether to replace a damaged bay door at the station 3, estimated cost will be approximately \$2,3420.00.

**Motion by Secretary Mutchler second by Commissioner Granados to repair the door at station 3 for the least amount of money. Motion approved.**

- **Motion by Commissioner Woods second by Secretary Mutchler that it be the policy of the Fire Commission to not repair doors that are damaged by inappropriate devices such as timers. Because of uncertainty concerning the motion to not repair doors damaged by timers, motion by Commissioner Woods to table the original motion until more research can be done about these systems. Motion approved.**

Motion approved.

- Station 12 is requesting door maintenance but station 12 is under State maintenance.
- Discussed corrections that need to be made to the new Personal Protective Equipment.
- Discussed the issue of Medical Oxygen and the costs.
- We need to get the Delegation of Authority forms updated for all stations.
- Discussed spreadsheet on station maintenance.

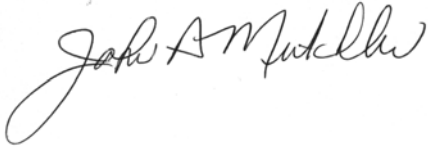
Commissioner Wood:

- Received officer certifications from the following stations, 9, 13 and 23.

Questions and comments from around the room.

They're being no further business to come before the Commission the meeting was adjourned at 21:30.

Respectfully,

A handwritten signature in black ink, reading "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler  
Secretary