



**Prince Georges County Fire Commission Meeting  
Wednesday, January 7, 2004  
Accokeek VFD, station 24**

1930: Meeting called to order by Chairman Strine.

Prayer and pledge by Jim Trexler.

Chairman Strine:

- Read letter that will be sent to Chief Blackwell concerning procedures for CB82 training certifications.
- Discussed budget meeting held with Col. Wells and his staff. From July 1 through November 31, we have spent \$2,883,000.00 out of the \$7,685,000.00 budget. After we receive the sixth month budget information the Commission will meet to try and decide what can be done to make it to the end of the fiscal year within budget.

Items we are concerned about are:

Apparatus Maintenance: Currently, Apparatus Maintenance has spent approximately \$1,499,807 out of a budget of \$2,381,000.00. If spending continues as is, Apparatus Maintenance is projected to be over budget by approximately \$1,218,807.00.

Fuel: Current budget for fuel is \$550,000.00. If fuel usage continues as is, fuel charges will be approximately \$602,162.00, \$52,162.00 over budget.

- To try and come up with way's to help keep apparatus maintenance and fuel costs down we have met with and asked the Chief's council for their ideas and recommendations on placing some type of restrictions on the movement of apparatus on none-emergency calls.
- Discussed the progress of the updating of the Station Management contract.
- Had a meeting with the Public Safety Director, Mr. Herron, concerning moving money from the Operational Budget to the Station Management fund contract.
- Using figures from this year's budget, we have requested increases in the following areas of the 2005 budget: Just over \$1,000,000.00 for Apparatus Maintenance, \$50,000.00 for Fuel and an additional \$16,000.00 to cover the cost of the new fingerprint process.
- Some other items that we will have to a way of paying for are:  
The County has done a survey on the Air Bags in current use on Squads and Rescue Pumpers. It was found that 80% of the Air Bags currently being used are over 10 years old and should be replaced at a cost of approximately \$120,000.00.  
There are currently approximately 575 SCBA Regulators that are over 10 years old and should be replaced at a cost of approximately \$380.00 per unit, or \$218,500.00.  
There are approximately  
There are approximately 1100 SCBA Regulators in the field that need to be upgraded with a RIC connection at a cost of approximately \$300.00 per unit, or \$330,000.00.

- Received a memo requesting names of people who would like to serve on the 2003 Valor Awards committee. Any Commissioner wishing to serve on this committee, please submit your name to Chairman Strine ASAP.
- Every year the County does an audit of Station Management funds and LOSAP for a random number of stations. This year the audit will only consist of LOSAP information and the following stations will participate in the audit:  
 District 1 – stations 34 and 35  
 District 2 – stations 1, 2, 7 and 12  
 District 3 – stations 13, 18, 28/48 and 30  
 District 4 – stations 8 and 33/46  
 District 5 – stations 36, 37 and 56  
 District 6 – stations 23, 25, 29 and 32/47  
 As soon as the date for the audit is known the stations will be notified.

Vice Chairman Fuller:

- We have approved funding for the Staff & Command course being held in Memphis Tenn., March 17<sup>th</sup> thru 24<sup>th</sup>. The Fire Commission will fund the tuition and lodging, travel will be the responsibility of the attendee. Slots are still available if there is anyone interested in attending.

Secretary Mutchler:

- **Motion by Secretary Mutchler second by Commissioner Woods to approve the minutes of the December 17<sup>th</sup> minutes. Motion approved.**
- Received a request from the College Park VFD, station 12, concerning placing a used Ambulance purchased by the College Park VFD.  
**Motion by Secretary Mutchler second by Vice Chairman Fuller that per Fire Commission procedures the request be tabled until the next Fire Commission meeting. Motion approved.**

Commissioner Underwood:

- Question on whether stations that go over their operational budget, if they can still submit and receive EMS supplies.
- Question to Col. Wells concerning the list of member names still needing background checks.
- Question concerning training certifications.

Commissioner Woods:

- Discussed problems with Apparatus Maintenance.

Commissioner Bolden:

- Question to Mr. Trexler, if one of the stations in District 4 that is over their operational budget needs supplies, can they still receive them from Logistics. (No)
- Station 17 needs the showerheads replaced in their male and female facilities with a commercial grade showerhead for approximately \$1,200.00. (This request should be handled with Station Management funds.)

Chairman Strine for Commissioner Norris:

- Received a request from the Morningside VFD, station 27, to use \$3,330.00 of Station Management funds for first quarter insurance premiums. **Motion by Commissioner Woods second by Vice Chairman Fuller to approve the request. Motion approved.**

Commissioner Granados:

- **Motion by Commissioner Granados second by Commissioner Wood to accept request for LOSAP award to Raymond J. Granados, Bowie VFD for 36 years and 7 months service. Motion approved.**
- Read draft of proposed policy of the Fire Commission relating to continuing education courses that will be acceptable for credit.  
**Motion by Vice Chairman Fuller second by Commissioner Woods that the draft be accepted as the Fire Commissions criteria for continuing certification credit. Motion approved.** (Copy attached)

Commissioner Wood:

- No report.

Report from Chaplain Litchfield.

President Tucker:

- Met with the new Public Safety Director and addressed issues that we have been working on since last January.
- Discussed the full time Volunteer Recruiter position that has been approved.
- Discussed meeting up coming with Risk Management.
- All stations have their 508 money.
- Any station that has not sent in their 508 money information needs to have it into the Association office ASAP.

Col. Wells:

- Have 508 checks.

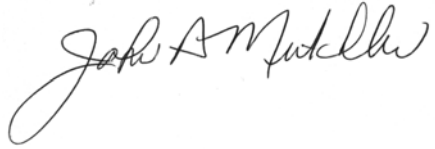
Jim Trexler:

- All Commissioners should have their business cards.
- Discussed phase II study for station 40.
- Discussed something about Turnout Gear.
- Discussed new Turnout Request form.
- Discussed surplus tables.
- A decision was made by the Division Chiefs that the wear test for the EMS only protective gear should be extended with additional people.

Questions and comments from around the room.

They're being no further business to come before the Fire Commission the meeting was adjourned at 21:25.

Respectfully,

A handwritten signature in black ink, appearing to read "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler  
Secretary