



**Prince Georges County Fire Commission Meeting
Wednesday, March 5, 2003
Cranford/Graves Fire Services Building**

1930: Prayer and pledge by Chaplain Litchfield.

Commissioner Norris: 005

- Received a letter from station 25 concerning a utility truck. It doesn't appear to be asking for the intervention of the Fire Commission at this time.
- Received CB 82 and books for audit from Allentown Road VFD.

Commissioner Fuller: 023

- The LOSAP database is up and working.
- Chief 48A inquired about the Fire Commission funding an EMS weekend. Since it is not a MFRI class we cannot expend funds on it.
- It was rumored that \$20,000.00 was cut from the volunteer training budget to pay for the Fit Testing contract. Will follow up to see if it is true.

Commissioner Granados: 042

- Received one LOSAP award but it was not turned in on time signed so we will have no action on it at this time.

Secretary Mutchler: 045

- **Motion by Secretary Mutchler second by Commissioner Granados to accept the minutes of the February 19th meeting minutes. Motion approved.**

Commissioner Woods: 049

- Met with Mr. Benedetti concerning station 11's ambulance. He felt the \$18,000.00 estimate that he had was reasonable due to the fact that the type and construction of the vehicle. They need to take the whole front end of the vehicle off in order to replace the motor.
- Discussed some quality control issues with a couple of vendors.
- From now on road calls/service will be noted on the Apparatus Maintenance cost sheet report. This should help explain the cost differences whether it was repaired on the road or at the vendor's shop.
- Discussed the lingering problem of quality control from vendors.
- As of right now we still do not have an up to date list of SCBA's. Commissioners will get a copy of the standards of what is actually suppose to be on each piece of apparatus. Someone has suggested that the SCBA units at the Training Academy were actually purchased by the Sheriffs Department. Still researching as to who actually purchased them.

- Did find out that the apparatus at stations 22 and 44 were being maintained by the 51 budget.
- Suggested that when stations send someone to pick up apparatus at a vendor that they send someone that knows the apparatus and knows the problem with the apparatus. When they pick it up be sure they do a visual walk around to check for damage that was not there when the piece of apparatus was delivered to the shop. If the problem was something that could be visibly seen, be sure to check the work done by the vendor prior to signing for the apparatus. Doing some minor checks and inspections, and asking some simple questions when picking up the apparatus from the vendor can eliminate many quality control issues.

Commissioner Smith: 125

- **Motion by Commissioner Smith second by Commissioner Granados to approve a request from station 5 to spend \$2,740.00 of station management money to erect a fence around the rear of the station to help eliminate vandalism. Motion approved.**
- **Motion by Commissioner Smith second by Commissioner Woods to approve a request from station 5 to purchase an Ice Machine from station management funds to replace on that is beyond economical repair at a cost of less than \$2,000.00. Motion approved.**
- Received request from station 38 to purchase an InkJet printer, extra cartridges, cable and surge protector for a cost of \$300.00. Commissioner Smith approved this.

Commissioner Wood: 146

- There are 13 stations that have still not turned in their CB 82 qualifications: stations 1, 12, 13, 17, 18, 21, 26, 30, 42 and 56.

Chairman Robison: 158

- **Motion by Chairman Robison second by Commissioner Norris to approve a request from the Beltsville VFD to purchase a new car using \$4,000.00 from station 31 and \$5,000.00 from station 41's stations management funds. Motion approved.**
- **Motion by Chairman Robison second by Commissioner Woods to approve a request from station 34 to purchase a vending machine for \$1,500.00 and an insurance payment of \$1,557.00 from station management funds. Motion approved.**
- Discussed meeting the Fire Commission and the Association President had with County Executive Jack Johnson and his staff.
- Reported on station management audit on Saturday, February 22nd. The following stations did not show for the audit, 7, 9, 26, 32 and 47.
- Discussed the volunteer participation during the weekend incidences.
- Discussed the upcoming presentation with the County Executive.
- The Fit Testing is back on and are funded through April 30th.
- The applications for the Federal Fire Grant acts are underway.

- Commissioner Fuller will be giving a grant seminar on Thursday, March 20, 2003 at 7:00 at the FSB.
- Discussed Fred Thomas no longer being employed by Prince Georges County.
- Attended a budget meeting along with Vice Chairman Strine and the county budget people are now predicting a \$650,000.00 under for the year. The apparatus maintenance budget is \$911,000.00 and the fuel cost is running \$70,000.00 over.
- Reminded everyone that bank signature cards are due to be turned into the Fire Commission. The following stations have not turned them in yet: 1, 2, 7, 9, 12, 17, 18, 19, 23, 25, 26, 30, 31, 32, 33, 34, 39, 41 and 48.
- The next Fire Commission will be held on Wednesday, March 19th at station 37.

Commissioner Woods commented on the how the County Executive is showing up on incident scenes observing the operations and asking questions. Suggests that we purchase him his own set of turn out gear.

Motion by Commissioner Woods second by Secretary Mutchler to purchase the County Executive a set a running gear. Motion approved.

Jim Trexler: 524

- We have had a bidder on the HVAC system at station 19. It hasn't been awarded yet but it is within the budget.
- Station 38's bids were opened this week. Should be a week or so before the award is made because we were not familiar with the bidder and we are checking references.
- Contractor is working on the roof of station 42 over the bunkroom and day room areas. The overhead doors are finally being replaced.
- Contractor is suppose to start on the rear walk and steps that needs to be replaced.
- Evaluating 2 proposals we have for doing the Phase 2 study on the land.
- Working on some savings extending the agreement on deregulated electricity to save on the utility costs.
- Also looking at other contracts that affect the volunteer budget to see if we can effect some savings.
- Made note that the Delegation of Authority forms are very outdated and need to be updated.

Vice President Steen: 569

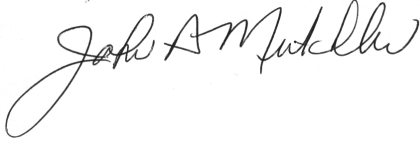
- Thanked everyone for attending the workshop meetings for the County Executive presentation.
- Would like to have a workshop with the Fire Commission. Chairman of the Chiefs Council and the Executive Board of the Association on Sunday, March 9th to finalize the presentation. Will get hold of everyone when the workshop is confirmed.

Questions and comments from around the room.

Report from Chaplain Litchfield.

They're being no further business to come before the Fire Commission the meeting was adjourned at 2030.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler
Secretary