



**Prince Georges County Fire Commission Meeting
Wednesday, October 2, 2002
Cranford/Graves Fire Services Building**

Meeting called to order at 1930 hrs by Vice Chairman Strine. (Chairman Robison out of town)

Prayer and pledge by Chaplain Litchfield.

Commissioner Norris:

⇒ Updated everyone on condition and thanked everyone for the cards and letters sent while incapacitated.

Commissioner Woods:

⇒ No report.

Commissioner Fuller:

- ⇒ There has been a complaint from the infectious control people that the people who are getting equivalency from the Commission are apparently not receiving the Infectious Control class. The Commission needs to re-examine the process of equivalency to insure people have the training they need to get the equivalency.
- ⇒ We do have a contract for the Volunteer Recruit School. The contract calls for a minimum of 6 classes. The plan is to have a North side and South side class. Schedules are still being worked out.
- ⇒ Request from station 1 for an EMT refresher class. Will use funds from a class that canceled and use for class at station 1.
- ⇒ Still waiting on Mrs. Barker about the LOSAP issue. The contractor has corrected the problem and the county is supposed to load it up to test it but no one knows what the hold up is.
- ⇒ There are still a lot of volunteers that need EMT refresher by the end of the year, these people need to get this taken care of ASAP.

Commissioner Smith:

- ⇒ Request from station 17 for a back up emergency generator. This request is put on hold for now.
- ⇒ Request from station 17 to spend \$750.00 of station management money for insurance. The Commission needs no action on this.

Commissioner Granados:

- ⇒ Discussed the increases for LOSAP recipients.
- ⇒ Received 2 requests for LOSAP but packets are incomplete, will hold till completed.

- ⇒ **Motion by Commissioner Granados second by Commissioner Wood to approve LOSAP request for, Michael R. Granados, Bowie VFD, for 34 years and 3 months. Motion approved.**
- ⇒ LOSAP reports are due. If they are not turned in to Commissioner Granados by the first of November its possible they will not be turned in.

Commissioner Wood:

- ⇒ No report.

Secretary Mutchler:

- ⇒ **Motion by Commissioner Granados second by Secretary Mutchler that the minutes of the September 19th meeting be approved as written. Motion approved.**
- ⇒ Discussed the cancellation of meeting scheduled with Kathleen at logistics concerning the reports for the Fire Commission breaking down the expenditures of funds from the operational budget.
- ⇒ Discussed a problem of unauthorized people having key's to the offices.
- ⇒ Still no response from Chief Blackwell concerning the changes requested to Volunteer Operational Directive 01-01, Volunteer Application Process.
- ⇒ **Motion by Secretary Mutchler second by Second by Commissioner Woods to approve Mt. Rainier VFD spend \$2,920.00 out of station management money for insurance. Motion approved.**

Vice Chairman Strine:

- ⇒ Discussed the progress, or lack thereof, of getting station management checks.
- ⇒ Discussed meeting attended by the Chairman and Vice Chairman with the audit committee. All Commissioners will receive copies of their findings and recommendations, which should be kept confidential.
- ⇒ Monthly budget meeting for the month was canceled. The meeting will be rescheduled later in the month.
- ⇒ Injured Workers Insurance Fund (IWIF) is requesting to conduct a LOSAP audit covering the period, July 1, 2001 thru June 30, 2002. They advised that if everything is in order the audit should take no longer than 2 hours. The proposed dates of the audit are October 8th and 9th at 0830. We will request a reschedule due to the fact we have not received LOSAP information from all stations yet.

Jim Trexler:

- ⇒ Had a correction to the minutes of the September 4th meeting concerning the roofing system for station 28. Meeting minutes did not specify "station 28."
- ⇒ Discussed the ongoing station inspections and the fact that a lot of boiler inspection certificates are out of date.

- ⇒ Have been receiving several calls from station officers concerning not having current certificates on their fire alarm or sprinkler systems. We have had a vendor going around and checking these systems out.
- ⇒ Materials for roof for station 28 are being delivered on Friday, September 6 and work should be getting underway.
- ⇒ A purchase order has been obtained for the ramp at station 20 and work has been started.
- ⇒ Central Services/Facilities Maintenance is going to stations doing PM's. They want to do all preventive maintenance that's required in the stations by the first of January.
- ⇒ Discussed the possibility of contracting out the services of carpenters, plumbers and other services.
- ⇒ Office of Central Services has contracted out small hand tools as stockless inventory items. We have no catalogs yet and they will not deliver to stations, they will only deliver to Logistics.
- ⇒ The fenced in lot in the rear of station 42 has been damaged and needs to be repaired.
- ⇒ The windows in station 23 need to be re-glazed. An estimate has been received for \$2,763.00.
- ⇒ Discussed a request by station 2 for replacement of condemned ground ladders. Need to know if the NFPA ladders will fit on the truck before they are purchased. Secretary Mutchler will get paperwork to station 2.
- ⇒ **Motion by Commissioner Smith second by Commissioner Granados to approve \$980.00 for repair of station 42's fence around rear parking lot and \$2,763.00 for repair of station 23's windows. Motion approved.**

President Tucker:

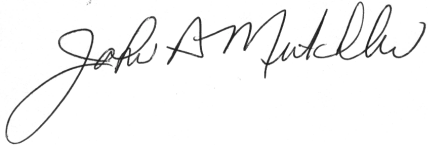
- ⇒ There have been some changes to the Associations web site, check it out.
- ⇒ Thanked everyone who attended the planning session, it had a very good turn out.
- ⇒ Have spent a great amount of time in the last 10-day's trying to make something happen. A complete report will be given at the next Association meeting.
- ⇒ There has been a decision from station 11 and 37 to not go forward with the lawsuit concerning the removal of career personnel form these stations. This is a no win situation.
- ⇒ Discussed possible options stations can do concerning insuring apparatus.
- ⇒ Next Association meeting will be on Wednesday, October 9th at station 36 and Mrs. Audrey Scott will be our guest.
- ⇒ When roll call is called at the Association meetings you will need to state your name to insure people voting are delegates or alternates of their respective stations.
- ⇒ Donna Clark has started to keep an e-mail list to start sending out information to those who want it over e-mail. If anyone wants their e-mail address added to the list needs to send it to Donna.

Questions and comments from around the room.

Report from Chaplain Litchfield.

There being no further business to come before the Commission the meeting was adjourned at 20:50.

Respectfully submitted,

A handwritten signature in black ink, reading "John A. Mutchler". The signature is written in a cursive style with a large, looping initial "J".

John A. Mutchler
Secretary