



**Prince Georges County Fire Commission Meeting
Wednesday, August 7, 2002
Cranford/Graves Fire Services Building**

Meeting called to order at 1930 hrs by Chairman Robison.

Prayer and pledge by Chaplain Litchfield.

Chairman Robison advised that Commissioner Norris underwent heart bypass surgery today. We will be advised more when more information is received.

Commissioner Smith:

⇒ **Motion by Commissioner Smith second by Vice Chairman Strine to approve station 38 to use \$4,000.00 to make September payment to Emergency One for engine 382. Motion approved.**

Vice Chairman Strine:

⇒ Received request from the career captain of station 21 requesting numerous building maintenance and remodeling projects.

Motion by Vice Chairman Strine second by Commissioner Smith that the requests be rejected until they go through the proper channels and are received by the proper authorized persons of the Oxon Hill Volunteer Fire Department.

⇒ Discussed issues with career personnel damaging company owned vehicle/s and having the damaged vehicle/s repaired by the county.

Secretary Mutchler:

⇒ **Motion by Secretary Mutchler second by Commissioner Woods to approve the minutes of the August 21st meeting. Motion approved.**

⇒ **Motion by Secretary Mutchler second by Vice Chairman Strine that the Fire Commission sends a letter to Public Safety Director Fred Thomas requesting the last station management contract be extended until June 30, 2003. And that negotiation for a new contract begins immediately. Motion approved.**

Commissioner Wood:

⇒ Discussed hose that was approved for purchase for the West Lanham Hills VFD by the Fire Commission last year that was never purchased. Paper work has been submitted to Mr. Trexler to get hose purchased.

⇒ Discussed 600' of 4" hose belonging to West Lanham Hills VFD that was taken from the Smith's junkyard fire and never returned to West Lanham Hills.

Motion by Commissioner Wood second by Secretary Mutchler that the Fire Commission replace the lost hose belonging to the West Lanham Hills VFD and pursue reimbursement either from Prince Georges County and/or Smith's junkyard via the Fire Chief. Motion approved.

⇒ **Motion made by Commissioner Wood second by Commissioner Woods to purchase 25, 5 gallon cans of 3% foam for the West Lanham Hills VFD.**

Motion approved.

Commissioner Woods:

⇒ **Motion by Commissioner Woods second by Secretary Mutchler to approve equivalent training for the following people:**

Ryon Emmons Station 28

John Hitch Station 28

Mike Simmons Station 28

For EMS only:

Mollie Mullaney Station 14

Motion approved.

Chairman Robison:

- ⇒ Discussed the progress, or lack of, with the station management contract. A letter has been sent to Public Safety Director, Fred Thomas, asking that the current contract be extended until June 30, 2003 and that station management checks be available for distribution at the Prince Georges County Volunteer Fire & Rescue Association's convention on September 19th.
- ⇒ Discussed a meeting attended with the county auditors from Audits and Investigations on Tuesday, August 20, 2002 held in the Fire Chiefs conference room. The meeting was to discuss the findings of the recently concluded station management fund audit and to make recommendations for the handling of station management funds.
- ⇒ Discussed a letter that is out concerning Boot Drives.
- ⇒ Discussed the copy of the 2004 budget. All county agencies are to their 2003 budget by 5% and submit it by September 5th. Ours has been faxed to Nancy Terracciano.
- ⇒ Discussed the executive session held by the Fire Commission. We have added two new duties that have been assigned Secretary Mutchler and Commissioner Wood. Secretary Mutchler will be a coordinator for Logistics. The Secretary will work with Jim Trexler and keep up to date on how much and what money is being spent on through Logistics. The second duty is coordinator to Apparatus Maintenance, this has been assigned to Commissioner Wood. Commissioner Wood will keep track of money being spent through the Apparatus Maintenance shop.
- ⇒ The next meeting, Wednesday, September 18, 2002 is the same night as the Associations memorial service.
Motion by Secretary Mutchler second by Vice Chairman Strine to cancel the September 18th meeting. Motion approved.
- ⇒ The next Fire Commission meeting will be Wednesday, October 2, 2002.
- ⇒ Reminded everyone of the Fallen Firefighter Memorial and Founders Circle on Wednesday, September 11, 2002.

President Smith:

- ⇒ Court hearing on the removal of career staff from stations 2, 11 and 37 will be Thursday, September 5th at 0930 in Upper Marlboro.

Commissioner Wood:

- ⇒ Discussed a member from station 18 who failed the treadmill part of the physical and have filled a complaint about the doctor. Would like clarification as to where he is at in the appeal process.
- ⇒ Questioned on if we were going to continue, or try to continue to meet in a station for the second meeting of the month.

Jim Trexler:

- ⇒ The concrete will start to be poured for the first section of the front ramp at station 33.
- ⇒ Waiting on a purchase order for station 20. A justification letter has been written on what needs to be done.
- ⇒ The contractor for the doors at station 42 wants out of the contract. Feels job is too much to handle. Permission has been received from the procurement office to negotiate something with a time and materials contractor to finish the job.
- ⇒ The manufacturer of the roofing system does not agree with how the engineer designed the roof and will not stand behind it with a warranty. To get them to agree with it changes are going to be made to the design. The changes will cost an additional \$14,000.00 that will come out of the CIP funds.
- ⇒ Discussed a policy that was agreed upon by the Fire Commission on requisitioning work uniforms. It was agreed that each station would be limited to 5 of each size of clothing items. It has been a problem with stations ordering more and asking questions when the orders were cut back.
- ⇒ Conducted a class with the station inspection teams to try to keep from happening what happened last year with all of the destroyed gear. Also went over with them what to look for concerning plant facilities.
- ⇒ Don't know whether anyone has put together a package to go to risk management concerning equipment that was lost at the Smiths Junkyard fire.
- ⇒ Expressed concern over the receipt of requests concerning lost and damaged equipment. The Commission voted to hold up on anything coming out of the tool budget based on the station management agreement. Colonel Wells has agreed to go ahead and purchase items we have a lost or damaged report on in order that stations have the proper equipment to operate with.

First Vice President Tucker:

- ⇒ Stations 35-28-33-10-20 have stepped up and helped with the Estopp campaign.
- ⇒ Discussed the meeting tomorrow concerning the career redeployment.
- ⇒ Discussed what is going on with the resolution 43 issue.
- ⇒ September 25th we will be holding a planing session to discuss the upcoming year.
- ⇒ Discussed the lack of help from the volunteers to work the polls on Election Day.

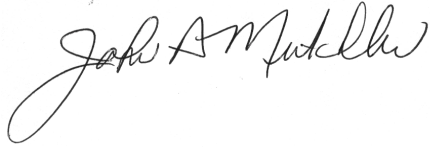
Motion by Secretary Mutchler second by Commissioner Woods that the Fire Commission withdrawal the limit on equipment and tools. Motion approved.

Questions and comments from around the room.

Report from Chaplain Litchfield.

There being no further business to come before the Commission the meeting was adjourned at 21:15.

Respectfully,

A handwritten signature in cursive script that reads "John A. Mutchler". The signature is written in black ink and is positioned above the printed name and title.

John A. Mutchler
Secretary